

Republic of the Philippines  
**MUNICIPALITY OF JIABONG, Jiabong, Samar**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacnt positions, which are authorized to be filled, at the **LGU-Jiabong** in the CSC website:

  
Honorato A. Labrague III

HRMO II

Date: September 26, 2018


No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Assessor I	1100-01	24	P 45,091.00	Bachelor's degree preferably in Civil or Mechanical Engineering, Commerce, or any other related course	None	3 years experience in real property assessment work or in any related field	RA 1080 (Real Estate Service)		Municipal Assessor Office
2	Administrative Aide IV (Storekeeper I)	1011-06	4	P 8,509.00	Elementary school graduate	None required	None required	None required (MC 10, s. 2013 Cat. III)		Office of the Municipal Mayor
3	Administrative Aide IV (Budgeting Aide)	1070-02	4	P 8,509.00	Completion of two (2) years in college	None required	None required	Career Service (Subprofessional First Level Eligibility)		Municipal Budget Office
4	Revenue Collection Clerk I	1090-09	5	P 9,083.00	Completion of two (2) years in college	None required	None required	Career Service (Subprofessional First Level Eligibility)		Municipal Treasurer Office
5	Sanitation Inspector I	4410-08	6	P 13,851.00	Completion of two (2) years in college	None required	None required	Career Service (Subprofessional First Level Eligibility)		Municipal Health Office

6	Administrative Aide I (Laborer I)	8750-13	1	P 6987.00	Must be able to read and write	None required	None required	None required (MC 10, s. 2013 Cat. III)		Office of the Municipal Engineer
xxxxxxxxxx nothing follows xxxxxxxxxxxx										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 12, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

  
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 Honorato A. Labrague III  
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 HRMO II  
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 Brgy. Masagana Jiabong, Samar  
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[jiabonglgu@gmail.com](mailto:jiabonglgu@gmail.com)  
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APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.