

Republic of the Philippines  
Province of Southern Leyte  
Municipality of Hinunangan  
Request for Re-Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Hinunangan in the CSC website:

SUSIE M. BAYANO

HRMO

Date: 10/30/2018

No.	Position Title <b>(Parenthetical Title, if applicable)</b>	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer I (Supply Officer I)	3	10/1	14,574.00	Bachelor's Degree	None required	None required	Career Service Professional 2nd Level Eligibility		Office of the Municipal Mayor
2	Administrative Assistant III (Senior Bookkeeper)	35	9/1	13,589.00	Completion of two years studies in college	1 year of relevant experience	4 hours of relevant training	Career Service Sub-Professional 1st Level Eligibility		Office of the Municipal Accountant
3	Revenue Collection Clerk II	40-A	7/1	11,828.00	Completion of two years studies in college	None required	none required	Career Service (Sub-Professional) 1st Level		Office of the Municipal Treasurer
4	Revenue Collection Clerk II	40-B	7/1	11,828.00	Completion of two years studies in college	None required	none required	Career Service (Sub-Professional) 1st Level		Office of the Municipal Treasurer

5	LDRRM Officer III	11	18/1	28,554.00	Bachelor's Degree	2 years of relevant experience on DRRM	8 hours of relevant training on DRRM	Career Service Professional 2nd Level Eligibility		Office of the Municipal Mayor
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than Nov.15,2018.

November 15, 2018

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ENGR. REYNALDO C. FERNANDEZ  
Municipal Mayor  
LGU-Hinunangan, So. Leyte  
lguhinunangan@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines  
Province of Southern Leyte  
Municipality of Hinunangan  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Hinunangan in the CSC website:

SUSIE M. BAYANO

HRMO

Date: 10/30/2018

No.	Position Title <b>(Parenthetical Title, if applicable)</b>	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I(Municipal Health Officer I)	48	24/1	64,616.00	Doctor of Medicine	None	3 years experience as medical practitioner	RA 1080		Office of the Rural Health Unit
2	Nurse II	51-A	15/1	27,565.00	Bachelor of Science in Nursing	4 hrs. of relevant training	1 yr of relevant experience	RA 1080		Office of the Rural Health Unit
3	Nurse II	51-B	15/1	27,565.00	Bachelor of Science in Nursing	4 hrs. of relevant training	1 yr of relevant experience	RA 1080		Office of the Rural Health Unit
4	Administrative Aide I(Utility Worker I)	7	1/1	7,985.00	Must be able to read and write	none required	none required	None required (MC 11, S. 96-Cat.III)		Office of the Municipal Mayor

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Municipal Mayor

LGU-Hinunangan, So. Leyte

lquhinunangan@gmail.com

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Republic of the Philippines  
Province of Southern Leyte  
Municipality of Hinunangan  
Request for Publication of Vacant Positions on the Renewal of Casual Appointment  
Jan-June 30, 2019

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the LGU-Hinunangan, in the CSC website:

  
SUSIH M. BAYANO  
HR

Date: 10/30/2018

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
2	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
3	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
4	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
5	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
6	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
7	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
8	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
9	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
10	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
11	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
12	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
13	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
14	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
15	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
16	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
17	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
18	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
19	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor
20	Administrative Aide I ( Utility Worker	None	1	7,985.00	Must be able to read and write	None required	None required	None required		Office of the Municipal Mayor

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