

Republic of the Philippines
Municipality of Hinabangan
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Local Government Unit of Hinabangan in the CSC website:


VIRGINIA B. CARDENAS
HRMO


Date: September 17, 2018

No	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Plumber Foreman	8751- 107	8	Php 12, 212.00	High School Graduate or Completion of relevant vocatio- nal/ trade course	4 hours of relevant training	1 year of relevant experience	MC 10, s. 2013 Cat. II	Analytical Thinking; Flexibility	Office of the Municipal Engineer
2	Draftsman II	1041- 50	8	Php 12, 212.00	Completion of two years studies in college or high school graduate with relevant vocational/ trade course	4 hours of relevant training	1 year of rele- vant experience	MC 10, s. 2013 Cat. II	Technical capacity; Problem solving/ analysis; Thoroughness	Office of the MPDC
3	Day Care Worker I	7611- 84	6	Php 10,755.00	High School Graduate	None required	None required	None required (MC 11, S.96- Cat.III)	Friendliness;Patience Knows how to deal children	Office of the MSWDO
4	Electrician I	8751- 111	4	Php 9, 506.00	High School Graduate or Completion of relevant vocational / trade course	None required	None required	MC 10, s. 2013 Cat. II	Mechanical Aptitude; Problem- solving skills	Office of the Municipal Engineer
Nothing follows					*Nothing follows*				*Nothing follows*	

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


VIRGINIA B. CARDENAS
HRMO IV
Brgy. Rawis, Hinabangan, Samar, 6713
virginiacardenas25@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.