

Republic of the Philippines  
(Name of Agency)  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Catarman in the CSC website:

FRANCISCO C. ROSALES, JR.  
(Head of Agency)  
Date: August 15, 2018

| No. | Position Title   | Plantilla Item No. | Salary/ Job/ Pay Grade | Annual Salary | Qualification Standards |               |               |               | Place of Assignment                    |
|-----|------------------|--------------------|------------------------|---------------|-------------------------|---------------|---------------|---------------|--|
|     |                  |                    |                        |               | Education               | Training      | Experience    | Eligibility   |  |
| 1   | Traffic Aide-III | 18-8               | 7                      | 13,729.00     | High School Graduate    | None required | None required | None required | Maintenance of Public Order and Safety |
| 2   | Traffic Aide-III | 18-9               | 7                      | 13,729.00     | High School Graduate    | None required | None required | None required | Maintenance of Public Order and Safety |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 16, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FRANCISCO C. ROSALES, JR.  
Municipal Mayor  
LGU-Catarman, Northern Samar  
[jakesleonard0001@yahoo.com](mailto:jakesleonard0001@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.