


Republic of the Philippines  
LGU BOBON  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU BOBON in the CSC website:

  
RENY A. CELESTARA  
(Head of Agency)  
Date: 1-Aug-18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MUNICIPAL GOVERNMENT ASSISTANT I (ASSISTANT MUNICIPAL TREASURER)	24	22/1	35,586.00	Bachelor's Degree	16 Hours of relevant training	3 years of relevant experience	Career Service (Professional) Second Level Eligibility		MUNICIPAL TREASURER OFFICE
2	MUNICIPAL ACCOUNTANT I	27	24/1	42,458.00	Bachelor's degree in Commerce/Business Administration major in Accounting	None	3 years experience in the treasury or accounting service	RA 1080		MUNICIPAL ACCOUNTING OFFICE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **September 01, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

RENY A. CELESTARA  
Municipal Mayor  
Brgy. General Lucban, Bobon Northern Samar  
[reny\\_celestara@yahoo.com](mailto:reny_celestara@yahoo.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**

