



Republic of the Philippines
Province of Samar
Municipality of Basey

Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

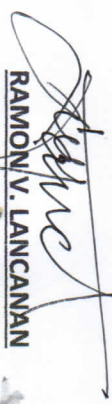
This is to request the publication of the following vacant positions of Local Government Unit of Basey, Samar in the CSC website:

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Computer Operator III	Oct 2017	12	239,208.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	8 hours of relevant training	2 years of relevant experience	Career Service (Subprofessional) Data Encoder (MC 11, s 96-Cat. I) First Level Eligibility		Office of Sangguniang

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

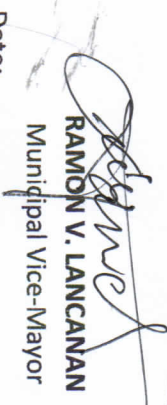
QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


RAMON V. LANCANAN

Municipal Vice-Mayor
Local Government of Basey, Samar
hrm02@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.




RAMON V. LANCANAN
Municipal Vice-Mayor

Date: _____