

Republic of the Philippines
Municipality of Babatngon
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-Babatngon in the CSC website:

MARIA FE G. GALAPON

Municipal Mayor

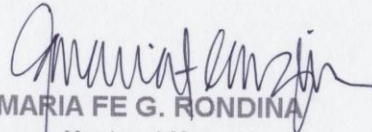
Date:

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Eleven(11)Clerk I (Casual)		3		Completion of 2 years college studies	None required	None required	None		MO
2	Six (6)-laborer I (Casual)		1		Must be able to interpret verbal or	None required	None required	None		MO
3	Five(5)-Driver I (Casual)		3		Must be able to read and understand instruction, with valid professional driver's license	None required	None required	None		MO/RHU
4	Eight (8)- Administrative Aide I (Casual)		1		Completion of secondary school course	None required	None required	None		MO/HR

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARIA FE G. RONDINA
Municipal Mayor
Barangay District I, Babatngon, Leyte
(E-mail Address)


MARIA FE G. RONDINA
Municipal Mayor

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

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5	Two(2)- Utility Worker I(Casual)		1		Completion of elementary school course	None required	None required	None		MO
6	Three(3)-Revenue Collection Clerk I (Casual)		5		Completion of two years college studies	None required	None required	None		MTO
7	One (1) Budgeting Aide (Casual)		4		Completion of two years college studies	None required	None required	None		MBO
8	Three(3)- ticket Checker(Casual)		3		Completion of secondary school course	None required	None required	None		MTO

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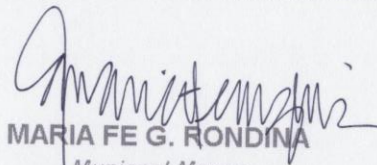
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One(1) Meter Reader I (Casual)		4		Completion of two years college studies	None required	None required	None		MTO
One (1) Nursing Attendant (Casual)		4		Completion of secondary school course	None required	None required	None		RHU
One (1) Social Welfare Aide (Casual)		4		Completion of two years college studies	None required	None required	None		MSWDO
License Inspector I (Casual)		6		Completion of two years college studies	None required	None required	None		MAO

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