

BULLETIN
OF
VACANT
POSITIONS
(Pursuant to R.A. 7041)

March 15, 2018

Date of Release

Published by:

**Civil Service Commission
Leyte Field Office I
Tacloban City**

2nd Floor Tacloban Convention Center

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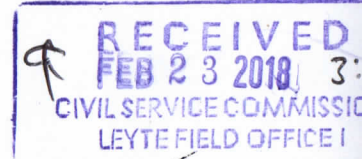
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Date Released: March 15, 2018

Republic of the Philippines
DEPARTMENT OF THE INTERIOR AND LOCAL GOVERNMENT
Request for Publication of Vacant Positions



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication in the CSC website of the following **DILG Region 8** vacant positions:

Maraen donillo
MARIVEL C. SACENDONCILLO, Regional Director
(Head of Agency)

Date: February 28, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Annual Salary	Qualification Standards					Plac Assig
					Education	Training	Experien ce	Eligibility	Competency (if applicable)	
1	Local Government Operations Officer VIII	LG008-57-1998	26	PHP 1,105,296.00	Masteral Degree or Equivalent	120 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	Five (5) years of supervisor y/ managem ent experien ce	CESO/CES	CORE and LEADERSHIP Competencies* Functional: 1. Managing Knowledge & Information 2. Policy Research and Analysis 3. Influence 4. Program Management 5. Relationship Building 6. Effective Communication 7. Technical Proficiency	Eastern
2	Local Government Operations Officer VII	LG007-1411-2017 LG007-1409-2017 LG007-1408-2017	24	PHP 879,588.00	Masteral Degree or Equivalent	Completion of Training Course for LGOOs and 40 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	Four (4) years in position/s involving managem ent and supervisio n	CS Prof/Second level eligibility	CORE and LEADERSHIP Competencies* Functional: 1. Managing Knowledge & Information 2. Policy Research and Analysis 3. Influence 4. Program Management 5. Relationship Building 6. Effective Communication 7. Technical Proficiency	Leyte, So

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Annual Salary	Qualification Standards					Plac Assig
					Education	Training	Experien ce	Eligibility	Competency (if applicable)	
3	Chief Administrative Officer	CADOF5-27-2005	24	PHP 879,588.00	Master's degree or Certificate in Leadership and Management from the CSC	40 hours of supervisory/ management learning and development intervention undertaken within the last 5 years	4 years of supervisor y/ managem ent experien ce	CS Prof/ Second level eligibility	CORE and LEADERSHIP Competencies* Functional: 1) Critical and Analytical Thinking ; 2) Process Orientation; 3) Effective Communication, 4) Financial Mgt. Proficiency; 5) Administrative/ Support Service Proficiency.	Regiona Tacloban
4	Local Government Operations Officer VI	LGOO6-58-1998 LGOO6-524-2017 LGOO6-523-2017 LGOO6-522-2017 LGOO6-521-2017	22	PHP 704,604.00	Bachelor's degree relevant to the job	Completion of Training Course for LGOOs	Four (4) years in position/s involving managem ent and supervisio n	CS Prof/Second level eligibility	CORE and LEADERSHIP Competencies* Functional: 1. Managing Knowledge & Information 2. Policy Research and Analysis 3. Influence 4. Program Management 5. Relationship Building 6. Effective Communication 7. Technical Proficiency	Northern Regional
5	Local Government Operations Officer V	LGOO5-399-1998 LGOO5-433-1998 LGOO5-262-1998 LGOO5-329-1998	20	PHP 564,444.00	Bachelor's degree relevant to the job	8 hours relevant training	2 years relevant experien ce	CS Prof/Second level eligibility	CORE and LEADERSHIP Competencies* Functional: 1. Managing Knowledge & Information 2. Policy Research and Analysis 3. Influence 4. Program Management 5. Relationship Building 6. Effective Communication 7. Technical Proficiency	Municipa

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Annual Salary	Qualification Standards					Pl Assig
					Education	Training	Experien ce	Eligibility	Competency (if applicable)	
6	Local Government Operations Officer III	LG003-56-1998 LG003-48-1998 LG003-51-1998	15	PHP 348,120.00	Bachelor's degree relevant to the job	4 hours relevant training	1 year relevant experien ce	CS Prof/Second level eligibility	CORE and LEADERSHIP Competencies* Functional: 1. Managing Knowledge & Information 2. Policy Research and Analysis 3. Influence 4. Program Management 5. Relationship Building 6. Effective Communication 7. Technical Proficiency	Calbayo and Tac City Off
7	Local Government Operations Officer II	LG002-712-1998 LG002-720-1998 LG002-705-1998 LG002-693-1998 LG002-718-1998 LG002-694-1998 LG002-711-1998 LG002-671-1998 LG002-743-1998 LG002-702-1998 LG002-645-1998 LG002-644-1998 LG002-668-1998 LG002-670-1998 LG002-676-1998 LG002-657-1998 LG002-732-1998 LG002-715-1998 LG002-752-1998	13	PHP 290,688.00	Bachelor's degree relevant to the job	None Required	None Required	CS Prof/Second level eligibility	CORE and LEADERSHIP Competencies* Functional: 1. Managing Knowledge & Information 2. Policy Research and Analysis 3. Influence 4. Program Management 5. Relationship Building 6. Effective Communication 7. Technical Proficiency	Municip

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Annual Salary	Qualification Standards					Plac Assig
					Education	Training	Experien ce	Eligibility	Competency (if applicable)	
8	Administrative Officer V	ADOF5-78-2005	18	PHP 457,020.00	Bachelor's degree relevant to the job	8 hours relevant training	2 years relevant experience	CS Prof/Second level eligibility	CORE and LEADERSHIP Competencies* Functional 1. Critical and Analytical Thinking; 2. Process Orientation; 3. Collaboration/Working with others 4. Information/Data/Records Management; 5. Administrative Proficiency-HRMD: Recruitment and Selection; HRMD: Learning and Development; HRMD: Performance Management; and Employee Welfare and Benefits Administration	Regional Tacloban
9	Statistician I	STAT1-13-1998	11	PHP 242,148.00	Bachelor's degree relevant to the job	None Required	None Required	CS Prof/Second Level Eligibility	CORE Competencies* Functional: 1. Effective Communication 2. Collaboration/Working well with others 3. Technical Proficiency: a. Data Collection and Management	Regional Tacloban
10	Administrative Assistant II	ADAS2-268-2005 ADAS2-278-2005	8	PHP 195,384.00	Completion of 2 years studies in College	4 hours relevant training	1 year relevant experience	CS Sub-Prof/First Level Eligibility	CORE Competencies* Functional: 1. Critical and Analytical Thinking 2. Process Orientation 3. Collaboration/Working well with others 4. Information /Data/Records Management 5. Financial Mgt. Proficiency 6. Administrative/ Support Service Proficiency	Biliran an Eastern Provinc

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay	Annual Salary	Qualification Standards					Pla Assig
					Education	Training	Experien ce	Eligibility	Competency (if applicable)	
11	Administrative Aide VI	ADA6-216-2005	6	PHP 172,080.00	Completion of 2 years studies in College	4 hours relevant training	1 year relevant experience	CS Sub-Prof/ First Level Eligibility	CORE Competencies* Functional: 1. Critical and Analytical Thinking 2. Process Orientation 3. Collaboration/Working well with others 4. Information /Data/Records Management 5. Financial Mgt. Proficiency 6. Administrative/ Support Service Proficiency	Leyte P Office
12	Administrative Aide IV	ADA4-210-2005 ADA4-212-2005 ADA4-211-2005 ADA4-213-2005 ADA4-216-2005	4	PHP 152,088.00	Completion of 2 years studies in College	None Required	None Required	CS Sub-Prof/ First Level Eligibility	CORE Competencies* Functional: 1. Critical and Analytical Thinking 2. Process Orientation 3. Collaboration/Working well with others 4. Information /Data/Records Management 5. Financial Mgt. Proficiency 6. Administrative/ Support Service Proficiency	Regiona Leyte Pr Office; E Catbalog Boronga Offices

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later March 20, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier their application to:

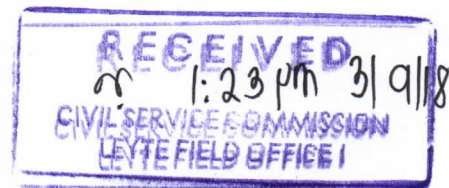
MARIVEL C. SACENDONCILLO, CESO III

Regional Director

DILG Regional Office 8, Kanhuraw Hill, Tacloban City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
NATIONAL IRRIGATION ADMINISTRATION REGION 8
Request for Publication of Vacant Positions
(Monthly Positions)



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of National Irrigation Administration Region 8 in the CSC website:

Fermina B. Aling
FERMINA B. ALING
(Head of Agency)

Date: March 8, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Principal Engineer C	40-52	20	P 564,444.00	Bachelor's degree in Engineering relevant to the job	16 hours of relevant training	3 years of relevant experience	RA 1080	N/A	Construction Management Section, Engineering and Operations Division
1	Principal Engineer C	40-53	20	P 564,444.00	Bachelor's degree in Engineering relevant to the job	16 hours of relevant training	3 years of relevant experience	RA 1080	N/A	Operation Section, Engineering and Operations Division
1	Supervising Engineer A	62-89	18	P 457,020.00	Bachelor's degree in Engineering relevant to the job	8 hours of relevant training	2 years of relevant experience	RA 1080	N/A	Equipment Management Section, Engineering and Operations Division
1	Engineer A	104-62	14	P 317,928.00	Bachelor's degree in Engineering relevant to the job	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	Equipment Management Section, Engineering and Operations Division

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 25, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Fermina B. Aling
Acting Regional Manager
NIA Region 8, Marasbaras, Tacloban City
hrmo.niaregion8@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY- Regional Office No. VIII
Brgy. Abucay, Tacloban City
Request for Publication of Vacant Positions

Electronic copy to be submitted to the CSC
must be in MS Excel format



To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY Regional Office NO. VIII in the CSC website.

TONI JUNE A. TAMAYO
Regional Director

Date: February 23, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					P Ass
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TESD Specialist II	TESDA-OEOB-TESDS2-334-2017	P 30,044.00 - SG 16	360,528.00	Bachelor's Degree relevant to the job	4 hours relevant training	One (1) year relevant experience	Career Service Professional (2nd Level Eligibility)	Work effectively in vocational education and training; Participate in workplace communication; Work in team environment; Interact with customers; Implement quality standards and procedures; Promote programs and services; Utiliza IT applications	TESDA R

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **March 26, 2018**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Service Records;
3. List of training programs attended indicating the no. of training hours together with the certified photocopies of training certificates;
4. Performance Evaluation System (PES) Ratings for January to June 2017 and July to December 2017 for outside applicants or Individual Performance Commitment Review (IPCR) ratings for January to June 2017 and July to December 2017 for TESDA applicants or applicants from other government agencies of at least Very Satisfactory Rating;
5. For government employee only: a copy of previous appointment;
6. Potential Assessment Forms to be accomplished by your Immediate Supervisor and one (1) Peer;
7. Accomplishments/Achievements done during the last three (3) years to be endorsed by the Head of Office;
8. Statement of duties and responsibilities for the positions held indicating the specified period covered (mm-dd-yy to mm-dd-yy);
9. Certified true copy of transcript of records/diploma; and
10. Certified true copy of Eligibility by CSC or PRC.

Republic of the Philippines
TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY- Regional Office No. VIII
Brgy. Abucay, Tacloban City
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of TECHNICAL EDUCATION AND SKILLS DEVELOPMENT AUTHORITY Regional Office NO. VIII in the CSC website.

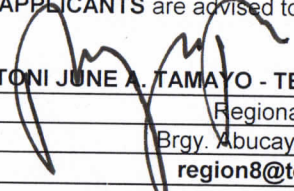
TONI JUNE A. TAMAYO
Regional Director

Date: February 23, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards					PI Assi
					Education	Training	Experience	Eligibility	Competency (if applicable)	

Failure to complete the submission of above documents within the set deadline shall mean disinterest to vie for the position paving the way for non-inclusion in the deliberation process.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


TONI JUNE A. TAMAYO - TESDA Regional Office No. VIII
Regional Director
Brgy. Abucay, Tacloban City
region8@tesda.gov.ph

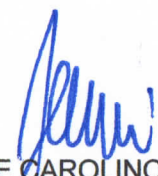
APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
LOCAL GOVERNMENT UNIT-CAPOOCAN, LEYTE
Request for Publication of Vacant Positions

RECEIVED
MAR 06
CIVIL SERVICE COMMISSION
LEYTE FIELD

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Local government Unit-Capoocan, Leyte in the CSC website:


FE CLAIRE CAROLINO-PARAGATOS
(Head of Agency)

Date: February 20, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary (PHP)	Qualification Standards					Place Assignn
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MGADH I (Engineer IV)	X-2	22	241,908.00	Bachelor's degree in Engineering relevant to the job	16 hours of relevant training	3 years relevant experience	RA 1080		Office of the Municipal En
2	Driver I	XI-10	3	102,480.00	Elementary School Graduate with valid professional driver's license	none required	1 year experience in driving	Driver's License		Office of the Municipal He Officer

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 30, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FE CLAIRE CAROLINO-PARAGATOS
Municipal Mayor
Pob. Zone I, Capoocan, Leyte
tglagera@yahoo.com.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.



Republic of the Philippines
Municipality of Leyte
Request for Publication of Vacant Positions

Electronic copy to be submitted
must be in MS Excel

FOR THE MUNICIPAL MAYOR

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU Leyte, Leyte in the CSC website:

ALVARO C. SUMAYAN, JR.
MUNICIPAL ADMINISTRATOR

ARNOLD JAMES M. YSIDORO

Municipal Mayor

Date: March 5, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					As
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head 1 (Human Resource Mgt. Officer V)	OHRM-2017-01	SG-24	48,312.00	Masteral Degree	24 hours of training in management and supervision	4 years in position/s involving management and supervision	Career Service (Professional) Second Level Eligibility		Le Hum Ma

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

~~Arnold James M. Ysidoro~~
Municipal Mayor
Leyte, Leyte
lguleytehmo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Republic of the Philippines
LGU-STA.FE, LEYTE
Request for Publication of Vacant Positions

RECEIVED
FEB 27 2018
CIVIL SERVICE COMMISSION
LEYTE FIELD OFFICE I

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of LGU-STA.FE in the CSC website :

HON. OSCAR J. MONTEZA
(Head of Agency)

Date:

February 27, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assign
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	HRMO II	5	15	Php 18,815.00	Bachelor's Degree	4 hours of of relevant training	1 year relevant of experience	Career Service (Professional) 2nd level eligibility		LGU-Sta.Fe,Le
2	Driver II	9	4	Php 8,335.00	Elementary School Graduate	None Required	None Required	Driver's License		LGU-Sta.Fe
3	Municipal Social Welfare and Development Officer	10	24	Php 42,359.00	Bachelor's Degree in Social Work or Bachelor's Degree Preferably in Sociology or any related Course	None	3 years' experience in the practice of Social Work	First Grade or its equivalent		LGU-Sta.Fe,Le
4	Administrative Aide VI	30	6	Php 9,530.00	Completion of two years Studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub-Professional)/First level eligibility		LGU-Sta.Fe,Le
5	Local DRRM Assistant	61	8	Php 10,913.00	Completion of two years in College	4 hours of relevant training	1 year of relevant experience on DRRM	Career Service (Sub-Professional)/First level eligibility		LGU-Sta.Fe,Le

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 25, 2018

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

HON. OSCAR J. MONTEZA

Municipal Mayor

Brgy. Zone II, Poblacion, Sta. Fe, Leyte

lgu_stafe@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.