

BULLETIN OF VACANT POSITIONS

(Pursuant to R.A. 7041)

April 15, 2018

Date of Release

Published by:

**Civil Service Commission
Leyte Field Office I
Tacloban City**

2nd Floor Tacloban Convention Center

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Date Released: April 15, 2018

Republic of the Philippines
 Technical Education and Skills Development Authority
CALUBIAN NATIONAL VOCATIONAL SCHOOL
 Calubian, Leyte



POSITION TITLE	ITEM NO.	SG	QUALIFICATION STANDARDS			
			Education	Experience	Training	Eligibility
Instructor I	TESDA-OEOB-INST1-405-2017	12	Bachelor's degree relevant to the Job	none required	National Certificate II (NC II)	CS Professional or any eligibility for 2 nd level position
Farm Worker I	TESDA-OEOB-FAWK1-57-2017	02	Elementary School Graduate	none required	none required	none required

Electronic copy to be submitted to the CSC FO
must be in MS Excel format

Republic of the Philippines
City Government of Tacloban
Request for Publication of Vacant Positions

RECEIVED
APR 06 2018 2:49 PM
CIVIL SERVICE COMMISSION
LEYTE FIELD OFFICE I

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of City Government of Tacloban in the CSC website:

[Signature]
AGRIPINO F. BATALINGHUG
HRMO

Date: April 05, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary (in pesos)	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	City Gov't. Dept. Head II (City Housing and Community Dev't. Officer)	1	26	1,105,296.00	Bachelor's degree	32 hours of training in management and supervision	5 years in position/s involving management and supervision	CS Prof./2nd level Eligibility		City Housing and Community Development Office
2	City Gov't. Dept. Head II (City Traffic Operations Officer)	1	26	1,105,296.00	Bachelor's degree	32 hours of training in management and supervision	5 years in position/s involving management and supervision	CS Prof./2nd level Eligibility		TOMECO
3	City Gov't. Asst. Dept. Head II (Assistant City Engineer)	2	24	879,588.00	Bachelor's degree in Engineering relevant to the job	24 hours of training in management and supervision	4 years in position/s involving management and supervision	RA 1080		City Engineer's Office
4	City Gov't. Asst. Dept. Head II (Assistant City Internal Audit Service Officer)	2	24	879,588.00	Bachelor's degree	24 hours of training in management and supervision	4 years in position/s involving management and supervision	CS Prof./2nd level eligibility		City Internal Audit Service Office
5	City Gov't. Asst. Dept. Head II (Assistant City Treasurer)	2	24	879,588.00	Bachelor's degree preferably in commerce, public administration, or law	24 hours of training in management and supervision	5 years experience in the treasury or accounting service	CS Prof./2nd level eligibility		City Treasurer's Office
6	City Gov't. Asst. Dept. Head II (Asst. Human Resource Mgt. Officer)	2	24	879,588.00	Bachelor's degree	24 hours of training in management and supervision	4 years in position/s involving management and supervision	CS Prof./2nd level eligibility		Human Resource Mgt. and Dev't. Office

7	Market Supervisor IV	1	22	704,604.00	Bachelor's degree	16 hours of relevant training	3 years of relevant experience	CS Prof./2nd level eligibility		Operation of Market
8	Supervising Cooperatives Development Specialist	3	22	704,604.00	Bachelor's degree relevant to the job	16 hours of relevant training	3 years of relevant experience	CS Prof./2nd level eligibility		City Cooperative Development and Livelihood Assistance Office

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 30, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one(1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to address their application to:

Hon. CRISTINA G. ROMUALDEZ

City Mayor

City Mayor's Office, Kanhuraw Hill, Tacloban City

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Electronic copy to be submitted to the CSC FO must be in MS Excel format

**Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions**

CIVIL SERVICE COMMISSION (CSC)

request the publication of the following vacant positions of LGU Leyte, Leyte in the CSC website:

RECEIVED
MAR 16 2018 11:50 AM
CIVIL SERVICE COMMISSION
LEYTE FIELD OFFICE I

ARNOLD JAMES M. YSIDORO
(Head of Agency)

Date: _____

Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
				Education	Training	Experience	Eligibility	Competency (if applicable)	
Administrative	V-D-8/8	SG-22	34,160.00	Bachelor's degree	16 hrs of relevant training	3 years of relevant experience	Career Service		Office of the Human
Human Resource							(Professional) second level eligibility		Resource Management
Assistant Officer IV)									

Qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

- Completed Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- Performance rating in the present position for one (1) year (if applicable);
- Copy of certificate of eligibility/rating/license; and
- Copy of Transcript of Records.

APPLICANTS are advised to hand in or send through courier/email their application to:

Arnold James M. Ysidoro
Municipal Mayor
LGU- Leyte, Leyte
lguleytehrmo@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.