Electronic capy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines LEYTE METRO WATER DISTRICT Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the	LEVTE METRO WATER DISTRICT in the CSC website
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MA. (EBESA D. PASCUA

Division Manager B, Head Administrative Unit

Date: September 9, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla	Salary/ Job/	Monthly						
		Item No.	Pay Grade	Salary	Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
	Do not enter multiple positions in one (1) row. Each row corresponds to ONLY one position.		Do not include the acrenym &G	Do not put any characters other than numbers (e.g. peso sign and comma)						
	Supervising Materials Planning Officer	134	19		Bachelor's degree relevant to the job	8 hours of relevant training	2 years of relevant experience	Career Service (Professional) Second Level Eligibility	det av av mot mel spelligsem danna des controller dan dan sension	Tacloban City
2	SENIOR CASHIER	21	18	43681.00	Bachelor's degree		2 years of relevant experience	Career Service (Professional) Second Level Eligibility		Tacloban City
3	DRIVER	12	4	14400.00	Elementary School Graduate	None Required	None Required	Driver License (MC 11, s. 96-Cat II)		Tacloban City
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 19, 2021.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MA. SOCORRO LORIA A. SANTOS
Senior Industrial Relations Development Officer A
Brgy, 74, Nula-Tula, Tacloban City
hr.lmvd@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

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## Republic of the Philippines LEYTE METRO WATER DISTRICT Request for Publication of Vacant Positions

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MA. TEXESA D. PASCUA

Division Manager B, Head Administrative Unit

Date: September 9, 2021

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					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignme
	Do not enter multiple positions in one (1) row. Each rew corresponds to ONLY one position.		De not include the acrenym #6	Do not put any characters other than numbers (e.g. peso sign and comma)						
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