

Republic of the Philippines
ISABEL WATER DISTRICT
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the ISABEL WATER DISTRICT in the CSC website:


JIESSEL A. MAURILLO
HRMA DESIGNATE

Date: 12/29/2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Utilities / Customer Services Assistant E	8	4	13,214.00	Completion of two years studies in college	None required	None required	Career Service (Subprofession al) First Level Eligibility		Isabel Water District
2	Utilities / Customer Services Assistant E	9	4	13,214.00	Completion of two years studies in college	None required	None required	Career Service (Subprofession al) First Level Eligibility		Isabel Water District

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 09, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JIESSEL A. MAURILLO
Administration Services Aide / HRMA
Brgy. Sto. Niño, Isabel, Leyte
iwd.hrmd@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.