


Republic of the Philippines  
**MGO DOLORES, EASTERN SAMAR**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the MGO DOLORES, EASTERN SAMAR in the CSC website:

  
CRISELDA L. ROBEDIZO

OIC-HRMO

Date: June 26, 2023

No.	Position Title (Parenthetical Title, if applicable)	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Municipal Government Department Head I (Municipal Environment and Natural Resources Officer)	3-02-004-1	24	76566	Bachelor's Degree in Environment, Forestry, Agriculture or any related course	None Required	3 years experience in environmental and natural resources management conservation and utilization	First Grade or equivalent	N/A	LGU-Dolores
2	Farm Worker I	8711-23	2	11836	Elementary School Graduate	None Required	None Required	None Required (MC 11, s. 96 - Cat. III)	N/A	LGU-Dolores
3	Local DRRM Officer I	3-03-009-4	11	22650	Bachelor's Degree	None Required	None Required	2nd Level Eligibility	N/A	LGU-Dolores
4	Human Resource Management Officer III	3-03-008-2	18	39716	Bachelor's Degree	8 hours relevant training	2 years relevant experience	2nd Level Eligibility	N/A	LGU-Dolores

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than July 11, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
  2. Performance rating in the last rating period (if applicable);
  3. Photocopy of certificate of eligibility/rating/license; and
  4. Photocopy of Transcript of Records.
  5. This office encourages all interested and qualified and promotes equal opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), ethnicity, political affiliation, to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).
- QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CRISELDA L. ROBEDIZO

OIC-HRMO

LGU-DOLORES

[criselda.robredizo@yahoo.com](mailto:criselda.robredizo@yahoo.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.