

Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the EASTERN VISAYAS STATE UNIVERSITY in the CSC website.


ANNABELLE B. PILAPIL, Ph.D.
Campus Director

Date: 06/09/2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide I	N/A	1	P 11, 551.00	Must be able to read and write	None required	None Required	None Required		EVSU-Tanauan Campus Library

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **June 29, 2022**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records; and
5. Training Certificates, Worksheet of Experience & Employment Certification (if applicable)

NOTE: Persons with disability (PWD) and members with Indigenous community irrespective of sexual orientation and gender identity are encourage to apply

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DENNIS C. DE PAZ, Ph.D.
University President
thru: **ANNABELLE B. PILAPIL, J.D.**
Campus Director
EVSU Tanauan Campus
Havana St. Brgy. San Miguel, Tanauan, Leyte
hrmo.avsut@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.