

Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the EASTERN VISAYAS STATE UNIVERSITY in the CSC website:


HONEY LEE F. CADAVIS, MM
HRMO

Date: March 14, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	REGISTRAR I	EVSUB-R1-20-2004	11	27,000.00	Bachelor's Degree	none required	none required	Career Service (Professional) 2nd Level Eligibility		
2	GUIDANCE COUNSELOR I	EVSUB-GUIDC1-8-2011	11	27,000.00	Master's Degree in Guidance and Counselling	none required	none required	RA 1080 (Guidance Counselor)		
3	GUIDANCE COUNSELOR II	EVSUB-GUIDC2-3-2011	12	29,165.00	Master's Degree in Guidance and Counselling	none required	none required	RA 1080 (Guidance Counselor)		
4	ADMINISTRATIVE ASSISTANT III (Anticipated Vacancy)	EVSUB-ADAS3-6-2007	9	21,211.00	Completion of 2 years studies in College	4 hours of relevant training	1 year of relevant experience	Career Service (Sub- Professional) 1st Level Eligibility		

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 26, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

This office highly encourages all interested and qualified applicants and promotes equal opportunity to all men and women at all levels and position without discrimination related to gender, civil status, person with disability (PWD).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

DENNIS C. DE PAZ, Ph.D.

University President

EVSU SALAZAR ST. QUARRY DIST. TACLOBAN CITY