

Republic of the Philippines
EASTERN VISAYAS MEDICAL CENTER
Tacloban City
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the EASTERN VISAYAS MEDICAL CENTER in the CSC website:


SONIETA M. GERBOLINGO

SAO, Head of the Human Resource

Date: October 17, 2022 

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Compe- tency (if appli- cable)	
1	Supervising Health Program Officer	OSEC-DOHB-SVHPO-540264-2022	22	69963	Bachelor's degree	16 hours relevant training	3 years relevant experience	Career Service (Professional) Second level eligibility	N/A	Allied Health Professional Service
2	Information Systems Analyst III	OSEC-DOHB-INFOSA3-540265-2022	19	49835	Bachelor's degree relevant to the job	8 hours relevant training	2 years relevant experience	Career Service (Professional) Second level eligibility	N/A	Integrated Hospital Operations and Management Section
3	Administrative Officer V (Financial Analyst III)	OSEC-DOHB-ADOF5-540266-2022	18	45203	Bachelor's degree relevant to the job	8 hours relevant training	2 years relevant experience	Career Service (Professional) Second level eligibility	N/A	Administrative Service
4	Administrative Officer V (Human Resource Management Officer III)	OSEC-DOHB-ADOF5-540267-2022	18	45203	Bachelor's degree	8 hours relevant training	2 years relevant experience	Career Service (Professional) Second level eligibility	N/A	Administrative Service
5	Accountant II	OSEC-DOHB-A2-540268-2022	16	38150	Bachelor's degree in Commerce/Business Administration major in Accounting	4 hours relevant training	1 year relevant experience	RA 1080	N/A	Accounting Section
6	Architect II	OSEC-DOHB-ARC2-540269-2022	16	38150	Bachelor's degree in Architecture	4 hours relevant training	1 year relevant experience	RA 1080	N/A	Engineering and Facilities Management Department
7	Engineer II	OSEC-DOHB-ENG2-540270-2022	16	38150	Bachelor's degree in Engineering relevant to the job	4 hours relevant training	1 year relevant experience	RA 1080	N/A	Engineering and Facilities Management Department

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8	Information Systems Analyst II	OSEC-DOHB-INFOSA2-540271-2022	16	38150	Bachelor's degree relevant to the job	4 hours relevant training	1 year relevant experience	Career Service (Professional) Second level eligibility	N/A	Integrated Hospital Operations and Management Section
9	Administrative Officer III (Cashier II)	OSEC-DOHB-ADOF3-540272-2022	14	32321	Bachelor's degree	4 hours relevant training	1 year relevant experience	Career Service (Professional) Second level eligibility	N/A	Administrative Service
10	Administrative Officer III (Records Officer II)	OSEC-DOHB-ADOF3-540273-2022	14	32321	Bachelor's degree	4 hours relevant training	1 year relevant experience	Career Service (Professional) Second level eligibility	N/A	Administrative Service
11	Accountant I	OSEC-DOHB-A1-540274-2022	12	27608	Bachelor's degree in Commerce/Business Administration major in Accounting	None required	None required	RA 1080	N/A	Accounting Section
12	Information Systems Analyst I	OSEC-DOHB-INFOSA1-540276-2022	12	27608	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second level eligibility	N/A	Integrated Hospital Operations and Management Section
13	Legal Assistant II	OSEC-DOHB-LEA2-540275-2022	12	27608	Bachelor's degree	None required	None required	Career Service (Professional) Second level eligibility	N/A	Legal Service Unit
14	Statistician I	OSEC-DOHB-STAT1-540277-2022	11	25439	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second level eligibility	N/A	Professional Education, Training and Research Office
15	Planning Officer I	OSEC-DOHB-PLO1-540278-2022	11	25439	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second level eligibility	N/A	Planning Unit
16	Planning Officer I	OSEC-DOHB-PLO1-540279-2022	11	25439	Bachelor's degree relevant to the job	None required	None required	Career Service (Professional) Second level eligibility	N/A	Planning Unit
17	Administrative Officer I (Records Officer I)	OSEC-DOHB-ADOF1-540280-2022	10	22190	Bachelor's degree	None required	None required	Career Service (Professional) Second level eligibility	N/A	Administrative Service
18	Administrative Officer I (Supply Officer I)	OSEC-DOHB-ADOF1-540281-2022	10	22190	Bachelor's degree	None required	None required	Career Service (Professional) Second level eligibility	N/A	Administrative Service
19	Administrative Assistant III (Buyer III)	OSEC-DOHB-ADAS3-540282-2022	9	20402	Completion of two years studies in college	4 hours relevant training	1 year relevant experience	Career Service (Subprofessional) First level eligibility	N/A	Administrative Service

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20	Administrative Assistant III (Computer Operator II)	OSEC-DOHB-ADAS3-540283-2022	9	20402	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	4 hours relevant training	1 year relevant experience	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat. I) First level eligibility	N/A	Administrative Service
21	Medical Equipment Technician II	OSEC-DOHB-MEQT2-540102-2022	8	18998	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	4 hours relevant training	1 year relevant experience	Medical Equipment Technician (CSC MC 10, s. 2013-Cat. II)	N/A	Heart Station
22	Medical Equipment Technician II	OSEC-DOHB-MEQT2-540103-2022	8	18998	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	4 hours relevant training	1 year relevant experience	Medical Equipment Technician (CSC MC 10, s. 2013-Cat. II)	N/A	Heart Station
23	Medical Equipment Technician II	OSEC-DOHB-MEQT2-540104-2022	8	18998	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	4 hours relevant training	1 year relevant experience	Medical Equipment Technician (CSC MC 10, s. 2013-Cat. II)	N/A	Heart Station
24	Medical Equipment Technician II	OSEC-DOHB-MEQT2-540105-2022	8	18998	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	4 hours relevant training	1 year relevant experience	Medical Equipment Technician (CSC MC 10, s. 2013-Cat. II)	N/A	Heart Station
25	Medical Equipment Technician II	OSEC-DOHB-MEQT2-540106-2022	8	18998	Completion of relevant two years studies in college or Completion of relevant medical laboratory technician course	4 hours relevant training	1 year relevant experience	Medical Equipment Technician (CSC MC 10, s. 2013-Cat. II)	N/A	Dialysis Unit (Hemodialysis Unit)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **October 28, 2022**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE). For Person with Disability (PWD) applicants, should you need any assistance, please notify the HR office prior to your scheduled Date of Exam and Interview.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

SALVADOR B. EVARDONE MD, MHA, MPH, CESE

Medical Center Chief II

Brgy. 93, Bagacay, Tacloban City

evrmcjobapplication@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.