Electronic copy to be submitted to the CSC FO must be in MS

Excel format

Republic of the Philippines **DEPARTMENT OF EDUCATION**

Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the C\$C website:

GAUDENCIO C/ALJIBE, JR. PhD, CESO VI

OIC-Schools Division Superintendent

Date: 02/16/2024

| No | Position Title (Parenthetical Title, if applicable) | Plantilla Item No. | Salary/ Job/ Pay Grade | Monthly Salary | Qualification Standards | | | | | |
|----|---|-----------------------------------|------------------------------|-------------------|---|---------------|---------------|---------------------------------|-------------------------------|---|
| | | | | | Education | Training | Experience | Eligibility | Competency (if applicable) | Place of Assignment |
| 1 | | OSEC-DECSB- GUIDC1-540020-2009 | 11 | 27,000 | Master's degree in Guidance and Counseling | None required | None required | RA 1080 (Guidance Counselor) | | Eladio T. Balite Memorial School of Fisheries |
| 2 | | OSEC-DECSB-SL1- 540037-1998 | 11 | 27,000 | Bachelor of Library Science or Information Science or any Bachelor's degree major in Library Science or Information Science | None required | None required | RA 1080 | | Eladio T. Balite Memorial School of Fisheries |

Interested and gualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than March 4, 2024.

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.
- 5. This Office highly encourages all interested and qualified applicants, regardless of gender, civil status, age, disability, ethnicity, and members of the Indigenous Communities and those from any Sexual Orientation and Gender Identities and Expression (SOGIE) are invited to apply.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GAUDENCIO C. ALJIBE, JR. PhD, CESO VI

| OIC-Schools Division Superintendent | | | | | | | |
|-------------------------------------|--|--|--|--|--|--|--|
| Catarman N. Samar | | | | | | | |
| nsamardivision@deped.gov.ph | | | | | | | |

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.