


Republic of the Philippines
EASTERN SAMAR STATE UNIVERSITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the EASTERN SAMAR STATE UNIVERSITY in the CSC website:


JOSEPH S. ABUNALES
Head, HRMO

Date: March 30, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide III (Utility Worker -II)	ESSUB-ADA3-7-2011	3/1	14,678.00	Must be able to read and write	None Required	None Required	None Required (MC 11, s. 96-Cat. III)	N/A	ESSU-Salcedo Campus

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 09, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office encourage all interested and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religioin, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender and expression (SOGIE)

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:


DR. MIR-I-NISA Y. BOCO

Campus Administrator

ESSU-Salcedo Campus, Salcedo, Eastern Samar

essu_salcedo@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.