

CS Form No. 9  
Series of 2017

Electronic copy to be submitted to the CSC FO  
must be in MS Excel format

Republic of the Philippines  
EASTERN SAMAR STATE UNIVERSITY  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (ESSU - Guiuan) in the CSC website:

ANDRES C. PAGATPATAN JR., Ph. D.

Date: August 1, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide V	ESSUB-ADA5-10-2010	5	13,481.00	High school graduate or completion of relevant vocational trade course	None required	None required	None required (MC 11, S. 96-Cat. III).		ESSU - Guiuan
2	Guidance Counselor III	ESSUB-GUIDC3-171-2004	13	24,224.00	Bachelors Degree	None required	None required	RA 1080		ESSU - Guiuan
3										
4										
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 20, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to: Eastern Samar State University-Guiuan

DR. ANDRES C. PAGATPATAN JR.  
Campus Administrator  
Brgy. Salug Guiuan, E. Samar