Electronic copy to be submitted to the CSC FO must be in MS Excel format

## Republic of the Philippines Department of Education Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Name of Agency) in the C ESNCHS in the CSC Website

HRMO II

Date:

October 7, 2019

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Diago of
					Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
2	Head teacher VI	HTEACH6-540002-2008, 540005-2006	19	45,269.00	BSED or Bachelor's degree w/ 18 professional education units w/ appropriate field of specialization	24 hours of relevant training for 4 yrs.	HT for 4 years or Master Teacher for 4 yrs.	PBET/LET		ESNCHS
4	Master Teacher	MTCHR1-540012-1999 540013-1999,542341-1998 543134-1998	18	40,637.00	BSED or Bachelor's degree w/ 18 Professional units in Education and 18 units for Masters degree in Education or its equivalent	3 yrs relevant experience	No training required	PBET/LET		ESNCHS
2	Head Teacher III	HTEACH III-540010-19999 540017-2000	16	33,584.00	BSED or Bachelors degre w/ 18 professional educ. units w/ appropriated field of specialization	24 hrs. of relavant training for 4 yrs.	3 yrs. T3 2 yrs. T 2	PBET/LET		ESNCHS
3	Teacher III	TCH3-540461-2013,540638-2015 543621-1998	13	25,432.00	BSED or Bachelors degre w/ 18 professional in Education	None required	2 yrs of relevant expereince	PBET/LET		ESNCHS
4	Teacher II	TCH2-540110-2001,540146-2004, 540167-1999,546169-1998	12	22,938.00	BSED or Bachelors degre w/ 18 professional in Education	None required	1 yr. relevant experience			ESNCHS
4	Teacher I	TCH1-540611-2014,560671-1998, 560700-1998,560703-1998	11	20,754.00	BSED or Bachelors degre w/ 18 professional in Education	None required	None required	PBET/LET		ESNCHS

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the present position for one (1) year (if applicable);
- 3. Photocopy of certificate of eligibility/rating/license; and
- 4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

BERNARDO A. ADINA, CESO VI

Schools Division Superintendent

San Fernando St., Brgy. G. Borongan City

borongancitydivision@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.