



Republic of the Philippines
EASTERN VISAYAS STATE UNIVERSITY
 Tacloban City, Philippines

CS Form No. 9
 Series of 2017



Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of EASTERN VISAYAS STATE UNIVERSITY in the CSC website:

see jmm
DOMINADOR O. AGUIRRE, JR. DM
 University President

Date: Aug. 1, 2018

No	Position Title	Plantilla Item No.	Salary /Job/ Pay/ Grade	Annual Salary	Qualification Standards				Place of Assignment
					Education	Experience	Eligibility	Competency (if applicable)	
1	Supervising Administrative Officer	EVSUB-SADOF-15-2005	SG 22	704,804.00	Bachelor's Degree	3 year's relevant experience	Career Service Professional 2 nd Level		EVSU Main Campus
2	Administrative Aide IV	EVSUB-ADA4-18-2006	SG 4	152,088.00	Completion of two years in college or High School Graduate	None Required	Career Service Sub-Professional 1 st Level		EVSU Main Campus
3	Administrative Aide IV	EVSUB-ADA4-33-2008	SG 4	152,088.00	Completion of two years in college or High School Graduate	None Required	Career Service Sub-Professional 1 st Level		EVSU Main Campus
4	Administrative Aide IV	EVSUB-ADA4-49-2004	SG 4	152,088.00	Completion of two years in college or High School Graduate	None Required	Career Service Sub-Professional 1 st Level		EVSU Main Campus
5	Administrative Aide III	EVSUB-ADA3-15-2009	SG 3	142,968.00	Completion of two years in college or High School Graduate	None required	Career Service Sub-Professional 1 st Level		EVSU Main Campus
6	Administrative Aide III	EVSUB-ADA3-60-2004	SG 3	142,968.00	Completion of two years in college or High School Graduate	None required	Career Service Sub-Professional 1 st Level		EVSU Main Campus
7	Security Guard I	EVSUB-SECG1-82-2004	SG 3	142,968.00	Completion of two years in college or High School Graduate	None required	Security Guard License		EVSU Main Campus
8	Education Research Asst. I	EVSUB-EDRA1-379-2004	SG 9	209,676.00	Completion of two years in college	1 year relevant experience	Career Service Sub-Professional 1 st Level		EVSU Main Campus

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **Aug. 31, 2018**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);

3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/e-mail their application to

see jmm
DOMINADOR O. AGUIRRE, JR. DM
 University President

EVSU, Salazar Street, Quarry District, Tacloban City

EASTERN VISAYAS STATE UNIVERSITY