

**Republic of the Philippines**  
**DEPARTMENT OF TRADE AND INDUSTRY**  
**Request for Publication of Vacant Positions**

**To: CIVIL SERVICE COMMISSION (CSC)**

We hereby request for the publication of the following vacant positions which are authorized to be filled, at the **DEPARTMENT OF TRADE & INDUSTRY** in the CSC website:

  
**JULIA KAY R. NIERRAS**  
 Accountant II/Acting HRMO

Date: **December 23, 2021**

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	(1) Trade and Industry Development Specialist	OSEC-DTIB-TRIDS-485-1998	15	P33,575.00	Bachelor's Degree relevant to the job	4 hours of relevant trainings	1 year of relevant experience	Career Service Professional / Second Level Eligibility	<u>Core Competencies:</u> 1-Integrated Industry and Global Outlook - Intermediate 2-Delivering Solutions, Services and Support to DTI Stakeholders - Intermediate 3-Networking and Linkaging - Advance 4-Delivering Excellent Results - Advance 5-Collaborating - Intermediate 6-Agility - Intermediate 7-Exemplifying Professionalism and Integrity - Advance  <u>Functional Competencies:</u> 1-FTL Enforcement and Monitoring - Intermediate 2-BN Registration - Intermediate 3-Data Management - Intermediate 4-Business Communication - Intermediate 5-Computer Skills - Intermediate	Southern Leyte

The DTI RO 8 highly encourages interested and qualified applicants including persons with disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities (SOGI) to apply.

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the **Application Letter** and send to the address below not later than **January 07, 2022:**

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**CELERINA T. BATO**

**Regional Director**

**DTI Regional Office 8**

**DTI Bldg, Pawing, Palo, Leyte**

[r08@dti.gov.ph](mailto:r08@dti.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**