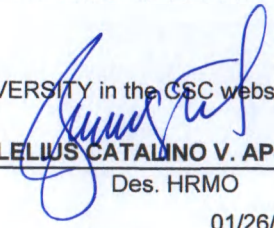


Republic of the Philippines
VISAYAS STATE UNIVERSITY
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the VISAYAS STATE UNIVERSITY in the CSC website:


LELIUS CATALINO V. APOSTOL
Des. HRMO

Date: 01/26/2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Driver II	Contractual	4	15,586.00	Elementary School Graduate	None (Preferably with NC II in Driving)	None Required	Drivers License (Professional) (MC 11, s. 96- Cat. II)	Core: 1. Exemplifying Integrity and Professionalism - Level 2; 2. Delivering Service Excellence- Level 2; 3. Communication Savy- Level 2; 4. Interpersonal relationship management- Level 2; 5. Change Adaptation- Level 2 6. Gender Responsive Management- Level 2	VSU TOLOSA (General Services)

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 5, 2024.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

"This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability(PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE)."

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LELIUS CATALINO V. APOSTOL

Director, Administration & Finance

Visayas State University-Tolosa, Tanghas

tolosa.hrmo@vsu.edu.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.