

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS in the CSC website:

Adullig
REMEDIOS D. OLIVEROS
Administrative Officer IV (HRMO II)
Date: December 5, 2022

No. (Parenthetical Title, if applicable)	Position Title	Plantilla Item No.	Salary/ Job/Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Administrative Officer V	OSEC-DPWHB-ADOF5-540032-2012	18	45203	Bachelor's Degree	8 hours of relevant training	two (2) years relevant experience	CS (Prof) Second Level Eligibility	DPWH, Leyte 3 DEO, Villaba, Leyte
2	Engineer II	OSEC-DPWHB-ENG2-1201-2019 (BBB)	16	38150	BS in Engineering relevant to the job.	None required	None required	RA 1080	DPWH 3rd LED, Villaba, Leyte
3	Engineering Assistant	OSEC-DPWHB-ENGAS-540032-2012	8	18998	Completion of 2 years studies in College	4 hrs. of relevant training	1 year relevant experience	CS (Sub-proof) 1st level	DPWH 3rd LED, Villaba, Leyte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 20, 2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
 2. Performance rating in the last rating period (if applicable);
 3. Photocopy of certificate of eligibility/rating/license; and
 4. Photocopy of Transcript of Records.
 5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).
- QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

REMEDIOS D. OLIVEROS
Administrative Officer IV (HRMO II)
Crossing Suba, Villaba, Leyte
dpwh.leyte3hrmo@dpwh.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.