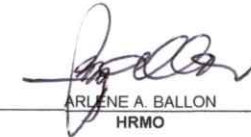


Republic of the Philippines  
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS in the CSC website:



ARLENE A. BALLON  
HRMO

Date:

May 11, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Engineer II	OSEC-DPWHB-ENG2-540031-2022	16	38,150.00	Bachelor's degree in Engineering	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	
2	Engineer II	OSEC-DPWHB-ENG2-540032-2022	16	38,150.00	Bachelor's degree in Engineering	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	
3	Engineer II	OSEC-DPWHB-ENG2-540033-2022	16	38,150.00	Bachelor's degree in Engineering	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	
4	Engineer II	OSEC-DPWHB-ENG2-540034-2022	16	38,150.00	Bachelor's degree in Engineering	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	
5	Engineer II	OSEC-DPWHB-ENG2-540035-2022	16	38,150.00	Bachelor's degree in Engineering	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	
6	Engineer II	OSEC-DPWHB-ENG2-540036-2022	16	38,150.00	Bachelor's degree in Engineering	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	
7	Engineer II	OSEC-DPWHB-ENG2-540037-2022	16	38,150.00	Bachelor's degree in Engineering	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	
8	Engineer II	OSEC-DPWHB-ENG2-540038-2022	16	38,150.00	Bachelor's degree in Engineering	4 hours of relevant training	1 year of relevant experience	RA 1080	N/A	
9	Administrative Assistant II (Clerk IV)	OSEC-DPWHB-ADAS2-540040-2022	8	18,998.00	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Subprofessional) First Level Eligibility	N/A	Administrative Section
10	Construction and Maintenance Foreman	OSEC-DPWHB-CMF-540039-2022	8	18,998.00	High School Graduate	4 hours of relevant training	1 year of relevant experience	None required (MC 11, s. 96-Cat. III)	N/A	Maintenance Section
11	Administrative Assistant I (Computer Operator I)	OSEC-DPWHB-ADAS1-540022-2022	7	17,899.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat. I) First Level Eligibility	N/A	Administrative Section
12	Administrative Assistant I (Computer Operator I)	OSEC-DPWHB-ADAS1-540023-2022	7	17,899.00	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	None required	None required	Career Service (Subprofessional) Data Encoder (MC 11, s. 96-Cat. I) First Level Eligibility	N/A	Administrative Section
13	Administrative Aide VI (Accounting Clerk II)	OSEC-DPWHB-ADA6-540019-2022	6	16,877.00	Completion of two-year studies in college	4 hours of relevant training	1 year of relevant experience	CS Sub-professional/ First Level Eligibility	N/A	Finance Section
14	Laboratory Technician I	OSEC-DPWHB-LABT1-540041-2022	6	16,877.00	Completion of two years studies in college	None required	None required	None required (MC 11, s. 96-Cat. III)	N/A	Quality Assurance Section
15	Instrumentman	OSEC-DPWHB-ISTMAN-540020-2022	5	15,909.00	High School Graduate or Completion of relevant vocational/trade course	None required	None required	None required (MC 11, s. 96-Cat. III)	N/A	Planning and Design Section

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 25, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

ARLENE A. BALLON  
Administrative Officer IV (HRMO)  
New Bus Terminal, Brgy. 91, Abucay, Tacloban City  
[tcdeo2021@gmail.com](mailto:tcdeo2021@gmail.com)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.