

CS Form No. 9
Revised 2018

Electronic copy to be submitted to the CSC FO must
be in MS Excel format

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS & HIGHWAYS
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF PUBLIC WORKS & HIGHWAYS in the CSC website:


FLORANTE S. SERENIO

Administrative Officer III (Acting HRMO II)

Date: December 13, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Officer IV (HRMO II)	OSEC-DPWHB ADOF4 540038- 2012	15	35,097	Bachelor's Degree	4 hours relevant training	1 year relevant experience	Career Service Professional	Not Applicable	DPWH-NSFDEO, Cataraman N. Samar
2	Engineer II	OSEC-DPWHB- ENG2-700- 1998	16	38,150	Bachelor's Degree in Engineering relevant to the job	None required	None required	RA 1080	Not Applicable	DPWH-NSFDEO, Cataraman N. Samar
3	Engineer II	ENG2-7540093- 2012	16	38,150	Bachelor's Degree in Engineering relevant to the job	None required	None required	RA 1080	Not Applicable	DPWH-NSFDEO, Cataraman N. Samar

4	Heavy Equipmet Operator I	HEO-540026-2012	4	14,993	Highschool Graduate or completion of relevant vocation/trade course	None required	None required	Heavy Equipment Opeartor(MC II s. 96-CAT I) as amended by MC 10, s. 2013	Not Applicable	DPWH-NSFDEO, Catarman N. Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 23, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants, and promotes equal employment opportunity to all men and women, at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

FLORANTE S. SERENIO
Administrative Officer III (Acting HRMO II)
DPWH-NSFDEO, Catarman, Northern Samar
serenioflorante08220@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.