

CS Form No. 9  
Series of 2017

Republic of the Philippines  
Leyte First District Engineering Office  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of Leyte First District Engineering Office in the CSC website:

NO.	POSITION TITLE	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Competency (if applicable) (if applicable)	Place of Assignment
					Education	Training	Experience		
1	Admin. Officer IV	ADOF4-540045-2012	15	29,010.00	Bachelor's degree	Four (4) hrs. of relevant training	One (1) yr. of relevant experience	CSC (Prof.), 2nd Level Eligibility	DPWH, Leyte 1st DEO

JOHNNY M. ACOSTA  
District Engineer

Date: July 31, 2018

**RECEIVED**  
AUG 02 2018 11:18 AM  
CIVIL SERVICE COMMISSION  
LEYTE FIELD OFFICE II

Electronic copy to be submitted to the CSC FO  
must be in MS Excel format

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than August 25, 2018.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212. Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

JOHNNY M. ACOSTA  
District Engineer  
Leyte 1st District Engineering Office  
[pano.milagros@dpwh.gov.ph](mailto:pano.milagros@dpwh.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

DPWH - LEYTE 1st DEO  
RMM/HRAG  
DATE: 08-02-18  
FILE NO: 6116