

Republic of the Philippines
DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS in the CSC website:

Milagros C. Paño
MILAGROS C. PAÑO
Administrative Officer IV
Date: November 24, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Competency (if applicable)	Place of Assignment
					Education	Training	Experience		
1	Administrative Officer II	OSEC - DPWHB - ADOF2 - 2 - 2015	11	24,742.00	Bachelor's Degree	None Required	None Required	Career Service (Professional) Second Level Eligibility	DPWH Leyte First DEO

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 15, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph/MISSION/RO VIII LEYTE FIELD OFFICE I
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Allan D. Eway
ALLAN D. EWAY
OIC District Engineer
DPWH Leyte First DEO
pano.milagros@pwh.gov.ph

Electronic copy to be submitted to the CSC FO must be in MS Excel format.

DPWH LEYTE 1ST DEO
R.M.U. HRAS
DATE: 11-24-21
FILE NO.: 4237
ACC. CODE: 044.2

RECEIVED
LEYTE FIELD OFFICE I
PALO LEYTE
DEC 2021

By: *Rosendo B. Ramos*
Date: 11-24-21
Signature: *Rosendo B. Ramos*
Enforcer Human Resource Specialist

POSITION
REF No: _____

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.