

Republic of the Philippines  
**DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF PUBLIC WORKS AND HIGHWAYS in the CSC website:

*Mina*  
NENITA A. CERENA  
HRMO

Date: 03-Oct-22

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide VI (Mechanic II)	OSEC-DPWHB-ADA6-540075-2012	6	16,877	High School Graduate or Completion of relevant vocational/ trade course	None required	None required	Mechanic (MC 11, s. 96 - Cat. I)		DPWH Regional Office VIII (Republication)
2	Laboratory Technician II	OSEC-DPWHB-LABT2-32-1998	8	18,998	Completion of two years studies in college	4 hours of relevant training	1 year of relevant experience	Career Service (Supprofessional) Laboratory Technician (MC 11, s. 96 - Cat. II) First Level Eligibility		DPWH Regional Office VIII

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 13, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) with attached Work Experience Sheet which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last two (2) rating periods (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of training certificates;
5. Certificate of Employment or Service Record; and
6. Photocopy of Transcript of Records.
7. This Office highly encourages all interested and qualified applicants, and promotes equal employment opportunity to all men and women, at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenuous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

ALLAN S. BORROMEO, CESO III  
Regional Director  
DPWH Regional Office VIII, Baras, Palo, Leyte  
[borromeo.allan@dpwh.gov](mailto:borromeo.allan@dpwh.gov)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**