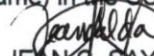


Republic of the Philippines
(Select Agency Name)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (Select Agency Name) in the CSC website:


JEAN C. SAY

LEO II, HRMO designate

Date: February 4, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Chief Administrative Officer(Administrative Officer V)	OSEC- DOLEB- CADOFF-61- 2004	24	88,410.00	Masteral Degree	Forty (40) hours of supervisory /management learning and development intervention	Four (4) years in position involving management and supervision	CS Professional /Second Level Eligibility		within Region 8
2	Labor and Employment Officer III	OSEC DOLEB- LEO3-172- 1988	16	38,150.00	Bachelor's Degree	Four(4) hours of relevant training	One (1) year of relevant experience	CS Professional /Second Level Eligibility		within Region 8

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than February 20, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Dir Henry John S. Jalbuena

Regional Director

DOLE-RO8 Compound, Trece Martires St.6500 Tacloban City

dolero8.hr@gmail.com