

Republic of the Philippines
PAROLE AND PROBATION ADMINISTRATION, REGION VIII
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Parole and Probation Administration, R8 in the CSC website:

Date: 11/5/2018

RUTH A. CATUCOD
AOIV

No. (Parenthetical Title, if applicable)	Position Title	Planilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards			Eligibility	Competency (if applicable)
					Education	Training	Experience		
1	Chief Probation Officer	PPAB-CPRO-11-1998	24	74,397.00	BACHELOR'S DEGREE IN SOCIAL WORK, SOCIOLOGY, PSYCHOLOGY, CRIMINOLOGY, PENOLOGY, POLICE SCIENCE, POLICE ADMINISTRATION OR OTHER RELATED FIELDS	FOUR (4) YEARS OF PROGRESSIVELY RESPONSIBLE EXPERIENCE IN PROBATION OR OTHER RELATED WORK	TWENTY- FOUR (24) HOURS OF RELEVANT TRAINING	Career Service Professional (CSP) or RA 10880 or any appropriate eligibility for second level position	N/A

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 8, 2018, to

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license;
4. Photocopy of Transcript of Records;
5. Photocopy of certificate of trainings (if any); and
6. Photocopy of certificate of recognitions/honors/awards received (if any).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email (scanned documents) their application to:

RUTH A. CATUCOD
Administrative Officer IV
Parole and Probation Administration, R8
Bulwagan ng Katarungan, R. Magsaysay Blvd.
6500 Tacloban City, Leyte
E-mail Address: ppado@regionalofofficeviii@gmail.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

Electronic copy to be submitted to the CSC Form must be in MS Excel format

RECEIVED
NOV 05 2018 4:43
CIVIL SERVICE COMMISSION
LEYTE FIELD OFFICE I

PPA - DOJ VIII
RELEASED
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BV: [Signature]