

Republic of the Philippines  
**DOH - TREATMENT AND REHABILITATION CENTER**  
Request for Publication of Vacant Positions

To: **CIVIL SERVICE COMMISSION (CSC)**

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DOH - TREATMENT AND REHABILITATION CENTER in the CSC website:

Pete Ryan E. Avila  
**ADMINISTRATIVE OFFICER V (Designated - HRMO)**  
Date: May 30, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Medical Specialist II	OSEC-DOHB-MDSP2-282-2014	SG-23	₱ 80,003.00	Doctor of Medicine	Four (4) hours of relevant training	One (1) year of relevant experience	RA 1080 (MD)	<b>Core Competencies:</b> 1. Exemplifying Integrity 2. Professionalism 3. Service Excellence  <b>Organizational Competencies:</b> 1. Effective Communication Skills 2. Effective Interpersonal Relations 3. Organizational Awareness and Commitment  <b>Technical Competencies:</b> 1. Achieving High Awards 2. Case Management 3. Decision Quality 4. Diversity Management 5. Patient-Centered Care 6. People Management 7. Planning, Organizing and Delivering	Medical Section, DOH-TRC-Dilag, Leyte
2	Nutritionist Dietitian I (Anticipated Vacancy due to transfer)	OSEC-DOHB-ND1-295-2014	SG-11	₱ 27,000.00	Bachelor's Degree major in Nutrition Dietetics or Community Nutrition	None Required	None Required	RA 1080 (ND)	<b>Core Competencies:</b> 1. Exemplifying Integrity 2. Professionalism 3. Service Excellence  <b>Organizational Competencies:</b> 1. Effective Communication Skills 2. Effective Interpersonal Relations 3. Organizational Awareness and Commitment  <b>Technical Competencies:</b> 1. Attention to Details 2. Health Promotion and Health Education 3. Learning Facilitation 4. Nutrition and Dietetics Service 5. Occupational Safety and Health Knowledge 6. Respecting and Caring for Patients	Nutrition and Dietetics Section, DOH-TRC-Dilag, Leyte

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **JUNE 9, 2023**.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) and Work Experience Sheet, which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license, and
4. Photocopy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**PETE RYAN E. AVILA**

Administrative Officer V (Designated HRMO)

Barangay Highway, Dulag, Leyte 6505

[trcdulag.recruitment@gmail.com](mailto:trcdulag.recruitment@gmail.com)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**