

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

  
**MARDONIO B. MACAPUGAS, AO IV-HRMO**  
HRMO

Date: November 18, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Place of Assignment
					Education	Training	Experience	Eligibility	
1	Public Schools District Supervisor	OSEC-DECSB-PSDS-540041-2014	22	60415	Master's Degree in Education or other relevant Master's Degree;	16 hrs of relevant training	5 years cumulative experience in instructional supervision & school management	RA 1080 (Teachers)	ELEM
2	School Principal II	OSEC-DECSB-SP2-540022-2016	20	54251	Bachelor's degree in Secondary Education; or Bachelor's degree w/18 professional units+ 6 units of Management	40 hrs of relevant training	1 yr as Principal	RA 1080 (Teachers)	SHS
3	Master Teacher I	OSEC-DECSB-MTCHR1-542016-1998	18	43681	BSED or Bachelor's degree w/ 18 professional education units	8 hours of relevant training	2 years of relevant experience	RA 1080 (Teachers)	ELEM
4	Teacher III	OSEC-DECSB-TCH3-540692-2013	13	28276	BEED or its equivalent	None Required	None Required	RA 1080 (Teachers)	ELEM
5	Teacher I	OSEC-DECSB-TCH1-541167-2018	11	23877	BEED or its equivalent	None Required	None Required	RA 1080 (Teachers)	ELEM

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than November 29, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**MARDONIO B. MACAPUGAS**

AO IV - HRMO

San Fernando Comp. Real St. Tacloban City

[hmosdotac@deped.gov.ph](mailto:hmosdotac@deped.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED. NOTE: Applicants regardless of gender, civil status, age, disability, ethnicity, religion, etc. are encouraged to apply.**