

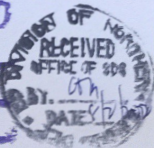
Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

Spco Records Unit  
**RECEIVED**

Electronic copy to be submitted to the CSC EO  
must be in MS Excel format

Date: 8-2-2022

No. 201



To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

LANI H. CERVANTES, CESO VI  
Schools Division Superintendent

Date: AUGUST 12, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Head Teacher II	OSEC-DECSB-HTEACH2-540012-2007	15	35,097	Bachelor's Degree in Secondary Education or Bachelor's Degree with 18 Professional Education units with appropriate field of specialization.	24 hours of relevant training	HT for 1 year; Teacher for 4 years	RA 1080 as amended (Teacher)	N/A	San Roque-Pambujan Vocational High School
2	Administrative Aide III (Clerk I)	OSEC-DECSB-ADA3-540106-2004	3	14,125	Completion of two (2) years studies in college	None Required	None Required	Career Service (Subprofessional) First Level Eligibility	N/A	San Roque-Pambujan Vocational High School
3	Watchman I	OSEC-DECSB-WCHM1-540109-1998	2	13,305	Elementary School Graduate	None Required	None Required	None Required MC II, s. 1996, as amended by MC 10, s. 2013-(Category III)	N/A	San Roque-Pambujan Vocational High School

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than AUGUST 22, 2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, Person with Disability (PWD), religion, ethnicity, political affiliation to include members of the indigenes communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

For Person with Disability (PWD) applicants should you need any assistance, please notify the HR office prior to your scheduled date of exam and interview.

QUALIFIED APPLICANTS are required to hand in or send through courier/email their application to:

DARIO D. SURIO, JR.  
School Principal II  
San Roque-Pambujan Vocational High School  
[dario\\_surio@deped.gov.ph](mailto:dario_surio@deped.gov.ph)

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.