

Republic of the Philippines
(Name of Agency)
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant positions of (Name of Agency) in the CSC website:


GENIS S. MURALLOS, CESO V

Schools Division Superintendent

Date: 09/06/18

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher II SHS	540495-2016, 540520-2016	12	22,149.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 6 units towards Master's degree in relevant strand/subject	None required training	None required experience	For Permanent; RA 1080 (teacher), if not, they must pass the LET w/in 5 years after the date of first hiring (Provisional appointments shall be effective not beyond the sch. Year, subject to reappointment); For Contractual and Practitioners (Part-Time) None required		
2	Teacher I (Elem.)	556238-1998	11	20,179.00	Bachelor of Elementary Education (BEED) or Bachelors degree plus 18 professional units in Education	None required training	None required	PBET, Teacher		
3	Teacher III (Elem.)	545026-1998	13	24,224.00	Bachelors of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education.	None required training	None required	PBET, Teacher		
4	Registrar 1	540053-2016	11	20,179.00	Bachelors degree	None required training	None required	Career Service (Professional), Second level Eligibility		

5	Teacher III (SHS)	540067-2016	13	24,224.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree plus at least 12 units towards Master's degree in relevant strand/subject	4 hours of relevant training to the subject area of specialization.	1 year or relevant teaching/industry work experience	For Permanent; RA 1080 (teacher), if not, they must pass the LET w/in 5 years after the date of first hiring (Provisional appointments shall be effective not beyond the sch. Year, subject to reappointment); For Contractual and Practitioners (Part-Time) None required			
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the present position for one (1) year (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

GENIS S. MURALLOS, CESO V
Schools Division Superintendent
Mantahan, Maasin City, Southern Leyte
gen mur@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.