

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions



Electronic copy to be submitted to the CSC  
FO must be in MS Excel format  
Date: 3-24-23

RECEIVED  
SPLD Records Unit

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filed, at the DEPARTMENT OF EDUCATION in the CSC website:

LANI H. CERVANTES, CESO VI  
SCHOOLS DIVISION SUPERINTENDENT  
Date: March 29, 2023

No.	Position Title (Parent/Thematic Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Administrative Aide VI	OSEC-DECSB-ADA6-540080-2004	6	17,553	Completion of 2 years studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year of relevant experience	Relevant MC 11 s 1996 Career Service (Sub professional) First Level Eligibility	N/A	SAN ISIDRO AGRO-INDUSTRIAL SCHOOL
2	Master Teacher III	OSEC-DECSB-MTCHR3-540030-2022	20	57,347	Completion of academic requirements for a Master's degree in Education or its equivalent	8 hours of relevant training	1 year as Master Teacher II or 5 years as Teacher III	RA 1080 (Teacher)	N/A	SAN ISIDRO AGRO-INDUSTRIAL SCHOOL
3	Guidance Counselor III	OSEC-DECSB-GUIDC3-540040-1998	13	31,320	Master's Degree in Guidance and Counseling	None Required	None Required	RA 1080 (Guidance Counselor)	N/A	SAN ISIDRO AGRO-INDUSTRIAL SCHOOL
4	X-X-X-X-Nothing	Follows-X-X-X-X								
5										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than April 8, 2023

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records;
5. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, Person with Disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

For Person with Disability(PWD) applicants should you need any assistance, please notify the HR office prior to your scheduled date of exam and Interview.

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

LANI H. CERVANTES, CESO VI

SCHOOLS DIVISION SUPERINTENDENT

Calatman N. Samar

[northensamar@deped.gov.ph](mailto:northensamar@deped.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**