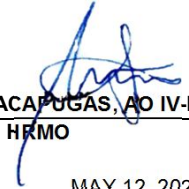


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


MARDONIO B. MACAPUGAS, AO IV-HRMO
HRMO
Date: MAY 12, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	TEACHER III	OSEC-DECSB-TCH3-545596-1998	13	29798	For Elementary School - Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	2 year relevant experience	RA 1080 (TEACHERS)		ELEM
2	TEACHER III	OSEC-DECSB-TCH3-545596-1998	13	29798	For Elementary School - Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	2 year relevant experience	RA 1080 (TEACHERS)		ELEM
3	TEACHER I	OSEC-DECSB-TCH1-540677-2014	11	25439	For Secondary School - Bachelor of Secondary Education (BSEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080, PBET, TEACHER		SNHS
4	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-540089-2018	08	18998	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 years of relevant experience	Career Service(Subprofessional) First Level Eligibility		SJNHS
5	ADMINISTRATIVE ASSISTANT II	OSEC-DECSB-ADAS2-540089-2018	08	18998	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 years of relevant experience	Career Service(Subprofessional) First Level Eligibility		SJNHS
6	ADMINISTRATIVE AIDE VI (Clerk III)	OSEC-DECSB-ADA6-540050-2014	06	16877	Completion of two years studies in college	None Required	Basic knowlegde in computer operation such as MS Office etc.	Career Service(Subprofessional) First Level Eligibility		OSDS
7	ADMINISTRATIVE AIDE VI (Clerk III)	OSEC-DECSB-ADA6-540051-2014	06	16877	Completion of two years studies in college	None Required	Basic knowlegde in computer operation such as MS Office etc.	Career Service(Subprofessional) First Level Eligibility		OSDS

8	ADMINISTRATIVE AIDE VI (Clerk III)	OSEC-DECSB-ADA6-540048-2014	06	16877	Completion of two years studies in college	None Required	Basic knowlegde in computer operation such as MS Office etc.	Career Service(Subprofessional) First Level Eligibility		OSDS
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Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 22, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MARDONIO B. MACAPUGAS
AO IV - HRMO
San Fernando Comp. Real St. Tacloban City
hrmosdotac@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED. NOTE: Applicants regardless of gender, civil status, age, disability, ethnicity, religion, etc. are encouraged to apply.