


Republic of the Philippines  
**Department of Education**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Education in the CSC website:

  
ROTHEL R. CALINAO  
HR-In-Charge

Date: October 14, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Teacher III (Junior High School)	OSEC-DECSB-TCH3-540581-2021	13	29,798.00	Bachelor of Secondary Education (BSED); or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	2 years relevant experience	RA 1080 (Teacher)		Malino NHS
2	Teacher III (Elementary)	OSEC-DECSB-TCH3-540208-2003	13	29,798.00	Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	RA 1080 (Teacher)		Division of Samar
3	Teacher III (Elementary)	OSEC-DECSB-TCH3-540870-2013	13	29,798.00	Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education	None required	2 years relevant experience	RA 1080 (Teacher)		Division of Samar
4	Teacher II (Elementary)	OSEC-DECSB-TCH2-540140-2018	12	27,608.00	Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	RA 1080 (Teacher)		Division of Samar
5	Teacher II (Elementary)	OSEC-DECSB-TCH2-540132-2011	12	27,608.00	Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education	None required	1 year relevant experience	RA 1080 (Teacher)		Division of Samar
6	Teacher I (Elementary)	OSEC-DECSB-TCH1-542473-2015	11	25,439.00	Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	RA 1080 (Teacher)		Division of Samar
7	Teacher I (Elementary)	OSEC-DECSB-TCH1-541568-2012	11	25,439.00	Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education	None required	None required	RA 1080 (Teacher)		Division of Samar
8	Nurse II	OSEC-DECSB-NURS2-540113-2021	16	38,150.00	Bachelor of Science in Nursing	4 hours relevant training	1 year relevant experience	RA 1080 (Nursing Licensure Exam)		Basey NHS

9	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-540070-2016	11	25,439.00	Bachelors degree	None required	None required	Career Service (Professional)/Second Level Eligibility		Division of Samar
10	Dental Aide	SEC-DECSB-DTA-540065-1998	4	14,993.00	High School Graduate	None required	None required	None required		Division of Samar
11	Administrative Aide IV (Administrative Services Aide)	OSEC-DECSB-ADA4-540142-2004	4	14,993.00	Must be able to read and write	None required	None required	None required		Division of Samar
12	Administrative Aide II (Messenger)	OSEC-DECSB-ADA2-540072-2004	2	13,305.00	Must be able to read and write	None required	None required	None required		Division of Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 24, 2022.

1. Letter of Intent addressed to the Office of the Schools Division Superintendent, stating the position applied for;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Performance rating **in the last rating period** (if applicable);
4. Photocopy of certificate of eligibility/rating/license;
5. Photocopy of Transcript of Records;
6. Updated Service Records/Certificate of Employment/Special Order of Assignment;
7. Certificates of Trainings/Attendance relevant to the position being applied for;
8. Certificate of Awards, Recognition, Appreciation, etc. and;
9. Omnibus Certification of authenticity and veracity of all documents, submitted, duly signed and notarized.
10. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ROTHEL R. CALINAO**

HR-In-Charge

Arteche Blvd. Brgy. 7, Catbalogan City, 6700, Philippines

[hrmodepedsamar@deped.gov.ph](mailto:hrmodepedsamar@deped.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**