


Republic of the Philippines  
**Department of Education**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Education in the CSC website:

  
ROTHEL R. CALINAO  
HR-In-Charge

Date: October 13, 2022

| No. | Position Title<br>(Parenthetical Title,<br>if applicable) | Plantilla Item No.          | Salary/<br>Job/ Pay<br>Grade | Monthly<br>Salary | Qualification Standards   |                           |                             |   |                               | Place of Assignment |
|-----|---|-----------------------------|------------------------------|-------------------|---|---------------------------|-----------------------------|---|-------------------------------|---------------------|
|     |   |                             |                              |                   | Education   | Training                  | Experience                  | Eligibility   | Competency<br>(if applicable) |                     |
| 1   | Senior Bookkeeper   | OSEC-DECSB-SRBK-540048-2011 | 9                            | 20,402.00         | Completion of two years in College  | 4 hours relevant training | 1 year relevant experience  | Career Service (Sub-professional)/First Level Eligibility |                               | CCMSF               |
| 2   | Teacher III (Elementary)                                  | OSEC-DECSB-TCH3-541377-2018 | 13                           | 29,798.00         | Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education | None required             | 2 years relevant experience | RA 1080 (Teacher)   |                               | Division of Samar   |
| 3   | Teacher II (Elementary)                                   | OSEC-DECSB-TCH2-540274-2013 | 12                           | 27,608.00         | Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education | None required             | 1 year relevant experience  | RA 1080 (Teacher)   |                               | Division of Samar   |
| 4   | Teacher I (Elementary)                                    | OSEC-DECSB-TCH1-541425-2014 | 11                           | 25,439.00         | Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education | None required             | None required               | RA 1080 (Teacher)   |                               | Division of Samar   |
| 5   | Teacher III (Elementary)                                  | OSEC-DECSB-TCH3-540094-2007 | 13                           | 29,798.00         | Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education | None required             | 2 years relevant experience | RA 1080 (Teacher)   |                               | Division of Samar   |
| 6   | Teacher II (Elementary)                                   | OSEC-DECSB-TCH2-540152-2021 | 12                           | 27,608.00         | Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education | None required             | 1 year relevant experience  | RA 1080 (Teacher)   |                               | Division of Samar   |
| 7   | Teacher I (Elementary)                                    | OSEC-DECSB-TCH1-541773-2012 | 11                           | 25,439.00         | Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education | None required             | None required               | RA 1080 (Teacher)   |                               | Division of Samar   |
| 8   | Teacher III (Elementary)                                  | OSEC-DECSB-TCH3-541248-2017 | 13                           | 29,798.00         | Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education | None required             | 2 years relevant experience | RA 1080 (Teacher)   |                               | Division of Samar   |

|    |   |                              |    |           |   |                           |                            |   |  |                            |
|----|---|------------------------------|----|-----------|---|---------------------------|----------------------------|---|--|----------------------------|
| 9  | Teacher II (Elementary)                               | OSEC-DECSB-TCH2-540565-2009  | 12 | 27,608.00 | Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education                         | None required             | 1 year relevant experience | RA 1080 (Teacher)   |  | Division of Samar          |
| 10 | Teacher I (Elementary)                                | OSEC-DECSB-TCH1-571355-1998  | 11 | 25,439.00 | Bachelor of Elementary Education (BEED or Bachelor's degree plus 18 professional units in Education                         | None required             | None required              | RA 1080 (Teacher)   |  | Division of Samar          |
| 11 | Teacher I (Junior High School)                        | OSEC-DECSB-TCH1-540256-2021  | 11 | 25,439.00 | Bachelor of Secondary Education (BSED); or Bachelor's degree plus 18 professional units in Education with appropriate major | None required             | None required              | RA 1080 (Teacher)   |  | Keriketi Integrated School |
| 12 | Dentist II  | OSEC-DECSB-DENT2-540063-1998 | 17 | 41,508.00 | Doctor of Dental Medicine   | 4 hours relevant training | 1 year relevant experience | RA 1080 (Dentist)   |  | Division of Samar          |
| 13 | Nurse II  | OSEC-DECSB-NURS2-540122-2021 | 16 | 38,150.00 | Bachelor of Science in Nursing  | 4 hours relevant training | 1 year relevant experience | RA 1080 (Nursing Licensure Exam)                          |  | Division of Samar          |
| 14 | EPS II  | OSEC-DECSB-EPS2-540018-2014  | 16 | 38,150.00 | Bachelor's degree relevant to the job   | 4 hours relevant training | 1 year relevant experience | Career Service (Professional)/Second Level Eligibility    |  | Division of Samar          |
| 15 | Administrative Aide VI (Clerk III)                    | OSEC-DECSB-ADA6-540110-2004  | 6  | 16,877.00 | Completion of two years in College  | 4 hours relevant training | 1 year relevant experience | Career Service (Sub-professional)/First Level Eligibility |  | Division of Samar          |
| 16 | Administrative Aide IV (Administrative Services Aide) | OSEC-DECSB-ADA4-540141-2004  | 4  | 14,993.00 | Must be able to read and write  | None required             | None required              | None required   |  | Division of Samar          |
| 17 | Administrative Aide III (Utility Worker II)           | OSEC-DECSB-ADA3-540164-2004  | 3  | 14,125.00 | Must be able to read and write  | None required             | None required              | None required   |  | Basey NHS                  |

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 23, 2022.

1. Letter of Intent addressed to the Office of the Schools Division Superintendent, stating the position applied for;
2. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
3. Performance rating **in the last rating period** (if applicable);
4. Photocopy of certificate of eligibility/rating/license;
5. Photocopy of Transcript of Records;
6. Updated Service Records/Certificate of Employment/Special Order of Assignment;
7. Certificates of Trainings/Attendance relevant to the position being applied for;
8. Certificate of Awards, Recognition, Appreciation, etc. and;
9. Omnibus Certification of authenticity and veracity of all documents, submitted, duly signed and notarized.
10. This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**ROTHEL R. CALINAO**

HR-In-Charge

Arteche Blvd. Brgy. 7, Catbalogan City, 6700, Philippines

[hrmodepedsamar@deped.gov.ph](mailto:hrmodepedsamar@deped.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**