


Republic of the Philippines
Department of Education
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Education in the CSC website:


LEAH L. ERAYA
HRMO

Date: September 16, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	School Principal II (Elementary)	OSEC-DECSB-SP2-540131-2011	20	54,251.00	Bachelor's degree in Elementary Education or Bachelor's degree w/ 18 professional education units + 6 units of Management	40 hours relevant training	1 year as Principal	RA 1080 (Teacher)		Division of Samar
2	School Principal II (Elementary)	OSEC-DECSB-SP2-541073-2019	20	54,251.00	Bachelor's degree in Elementary Education or Bachelor's degree w/ 18 professional education units + 6 units of Management	40 hours relevant training	1 year as Principal	RA 1080 (Teacher)		Division of Samar
3	Administrative Officer II (Administrative Officer I)	OSEC-DECSB-ADOF2-540072-2016	11	23,877.00	Bachelor's degree	None required	None required	Career Service (Professional)/Second Level Eligibility		Division of Samar
4	Teacher I (Secondary)	OSEC-DECSB-TCH1-542991-2015	11	23,877.00	Bachelor of Secondary Education (BSED); or Bachelor's degree plus 18 professional units in Education with appropriate major	None required	None required	RA 1080 (Teacher)		Cabunga-an Integrated School
5	Teacher I (SHS)	OSEC-DECSB-TCH1-541045-2017	11	23,877.00	Bachelor's degree with a major in the relevant strand/subject; or any Bachelor's degree with at least 15 units of specialization in the relevant strand/subject (ACADEMIC)	None Required	None Required	RA 1080 (Teacher) Secondary; if not RA 1080 eligible, they must pass the LET within (5) years after the date of first hiring		Division of Samar

6	Teacher I (SHS)	OSEC-DECSB-TCH1-541045-2017	11	23,877.00	Bachelor's degree; or completion of technical-vocational course(s) in the area of specialization (TVL)	At least NC II *Appropriate to the specialization	None Required	RA 1080 (Teacher) Secondary; if not RA 1080 eligible, they must pass the LET within (5) years after the date of first hiring	Division of Samar
7	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540218-2014	9	19,593.00	Completion of two years in College	4 hours relevant training	1 year relevant experience	Career Service (Sub-professional)/First Level Eligibility	Division of Samar
8	Administrative Aide VI (Clerk III)	OSEC-DECSB-ADA6-540032-2014	6	16,200.00	Completion of two years in College	4 hours relevant training	1 year relevant experience	Career Service (Sub-professional)/First Level Eligibility	Division of Samar
9	Administrative Aide VI (Clerk III)	OSEC-DECSB-ADA6-540108-2004	6	16,200.00	Completion of two years in College	4 hours relevant training	1 year relevant experience	Career Service (Sub-professional)/First Level Eligibility	Division of Samar

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than _____.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

LEAH L. ERAYA

Administrative Officer IV (HRMO)

Arteche Blvd. Brgy. 7, Catbalogan City, 6700, Philippines

hrmodepedsamar@yahoo.com

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.