



Republic of the Philippines
Department of Education
REGIONAL OFFICE NO. VIII (EASTERN VISAYAS)
 Government Center, Candahug, Palo, Leyte



MEMORANDUM
 NM-2018-354

**TO: SCHOOLS DIVISION SUPERINTENDENTS
 REGIONAL OFFICE PERSONNEL
 ALL CONCERNED**

FROM: RAMIR B. UYTICO, Ed.D., CESO IV
 OIC-Regional Director

**SUBJECT: ANNOUNCEMENT OF THE VACANT POSITIONS IN THIS OFFICE
 AND INVITATION TO APPLY**

DATE: August 13, 2018

This is to announce the following vacant related-teaching positions in this Office:

<u>No of Vacancies</u>	<u>Position Title</u>	<u>Salary Grade</u>	<u>Assignment</u>
Two (2)	Education Program Supervisor II	22	DepEd RO 8

Interested and qualified applicants regardless of gender, civil status, age, disability, ethnicity, religion, etc. may submit their Letter of Intent supported with the following documents **not later than August 31, 2018**.

1. CSC Form 212 (Personal Data Sheet – 7 copies);
2. Updated Service Record (7 copies);
3. Approved Performance Ratings for the last three (3) consecutive rating periods (1 copy of each rating period);
4. Transcript of Records (1 copy);
5. Authenticated copy of PRC/CSC eligibility rating (3 copies);
6. Previously approved appointment (1 copy);



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7. Authenticated copy of the Certificates of Awards, Appreciation, Recognition, etc. earned from the date of last promotion to present or within five (5) years whichever is later (1 copy of each certificate);
8. Authenticated copy of the Certificates of Completion, Trainings, Participation, etc. earned from the date of last promotion or within 5 years whichever is later (1 copy of each certificate);
9. Authorship of books, articles, research, innovations, etc. (1 copy which bears the name of the author/s);
10. Designation Orders; and other documents that have bearing in the evaluation.

Attached is a copy of the request for publication in the Civil Service Commission Website with the Qualification Standards of the said positions for reference.

Failure to submit the Letter of Intent and the supporting documents on or before the deadline mentioned above would mean a waiver of the right to be included in the evaluation/ranking for the said positions.



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Republic of the Philippines
DEPARTMENT OF EDUCATION, REGIONAL OFFICE NO. VIII
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

This is to request the publication of the following vacant position of DepED REGIONAL OFFICE NO. VIII in the CSC website:



RAMIR B. UYTICO, Ed.D., CESO IV
OIC-Regional Director

Date: August 13, 2018

No.	Position Title	Plantilla Item No.	Salary/ Job/ Pay Grade	Annual Salary	Qualification Standards				Competency (if applicable)	Place of Assignment
					Education	Training	Experience	Eligibility		
1	Education Program Supervisor	OSEC-DECSB- EPSVR-540093-2010	22	704,604	Master's degree in Education or other relevant Master's degree with specific area of specialization	8 hours of relevant training	2 years as Principal or 2 years as Head Teacher or 2 years as Master Teacher	RA 1080 (Teacher)	This position provides technical support in the implementation of the strategic and operation plans of the region towards ensuring quality, accountability and transparency by developing the components and mechanisms of the Regional Office systems to suit local situation, conducting, monitoring and evaluation and reporting progress and results of plans and programs against the educational goals and performance targets of the regional office and schools divisions. Also, this position provides technical assistance to functional divisions/units of the Region and those of the Schools Divisions for quality assuring their processes and outputs towards continuous improvement.	DepEd RO 8
2	Education Program Supervisor	OSEC-DECSB- EPSVR-540075-2010	22	704,604	Master's degree in Education or other relevant Master's degree with specific area of specialization	8 hours of relevant training	2 years as Principal or 2 years as Head Teacher or 2 years as Master Teacher	RA 1080 (Teacher)		DepEd RO 8

Interested and qualified applicants regardless of gender, civil status, age, disability, ethnicity, religion, etc. should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than **August 31, 2018**.

1. CSC Form 212 (Personal Data Sheet – 7 copies);
2. Updated Service Record (7 copies);
3. Approved Performance Ratings for the last three (3) consecutive rating periods (1 copy of each rating period);
4. Transcript of Records (1 copy);
5. Authenticated copy of PRC/CSC eligibility rating (3 copies);
6. Previously approved appointment (1 copy);
7. Authenticated copy of the Certificates of Awards, Appreciation, Recognition, etc. earned from the date of last promotion to present or within five (5) years whichever is later (1 copy of each certificate);
8. Authenticated copy of the Certificates of Completion, Trainings, Participation, etc. earned from the date of last promotion or within 5 years whichever is later (1 copy of each certificate);
9. Authorship of books, articles, research, innovations, etc. (1 copy which bears the name of the author/s);
10. Designation Orders; and other documents that have bearing in the evaluation.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

Dr. RAMIR B. UYTICO, CESO IV
OIC-Regional Director
Government Center, Candahug, Palo, Leyte
region8@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.