

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

  
MAHALIA M. LAURON  
HRMO

Date: December 13, 2021


No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TEACHER III	OSEC-DECSB-TCH3-540494-2015	13	28276	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	2 yrs relevant experience	RA 1080 Teacher/PBET		Elementary
2	TEACHER III	OSEC-DECSB-TCH3-540155-2003	13	28276	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	2 yrs relevant experience	RA 1080 Teacher/PBET		Elementary
3	TEACHER III	OSEC-DECSB-TCH3-540566-2016	13	28276	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	2 yrs relevant experience	RA 1080 Teacher/PBET		Elementary
4	TEACHER III	OSEC-DECSB-TCH3-540388-2014	13	28276	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	2 yrs relevant experience	RA 1080 Teacher/PBET		Elementary
5	TEACHER II	OSEC-DECSB-TCH2-540168-2009	12	26052	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	1 year relevant experience	RA 1080 Teacher/PBET		Elementary
6	TEACHER II	OSEC-DECSB-TCH2-541372-2016	12	26052	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	1 year relevant experience	RA 1080 Teacher/PBET		Elementary
7	TEACHER II	OSEC-DECSB-TCH2-540190-2018	12	26052	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	1 year relevant experience	RA 1080 Teacher/PBET		Elementary
8	TEACHER II	OSEC-DECSB-TCH2-540483-2014	12	26052	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in Education	None Required	1 year relevant experience	RA 1080 Teacher/PBET		Elementary

9	TEACHER II	OSEC-DECSB-TCH2-540175-2018	12	26052	Bachelor of Elementary Education (BEEEd) or Bachelor's degree plus 18 professional units in Education	None Required	1 year relevant experience	RA 1080 Teacher/PBET		Elementary
10	TEACHER I	OSEC-DECSB-TCH1-543993-2018	11	23877	Bachelor of Elementary Education (BEEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 Teacher/PBET		Elementary
11	TEACHER I	OSEC-DECSB-TCH1-543540-2015	11	23877	Bachelor of Elementary Education (BEEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 Teacher/PBET		Elementary
12	TEACHER I	OSEC-DECSB-TCH1-544038-2018	11	23877	Bachelor of Elementary Education (BEEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 Teacher/PBET		Elementary
13	TEACHER I	OSEC-DECSB-TCH1-543971-2018	11	23877	Bachelor of Elementary Education (BEEEd) or Bachelor's degree plus 18 professional units in Education	None Required	None Required	RA 1080 Teacher/PBET		Elementary
14	Administrative Aide IV (Driver II)	OSEC-DECSB-ADA4-540076-2004	4	14400	Elementary School Graduate	None Required	None Required	Professional Driver's License (MC 11, s. 1996-CAT IV)		SDO
15	Watchman 1	OSEC-DECSB-WCHM1-540072-1998	2	12790	Elementary School Graduate	None Required	None Required	None Required (MC 11, s. 1996 - Cat. III)		Secondary

The agency is compliant to DepEd Order No. 29, s. 2002 and CSC MC No. 7, s. 2014 on equal employment opportunity policy to cater diverse applicants on all levels of position, provided that applicants meet the minimum requirements for the position regardless of age, gender, civil status, religion, disability, ethnicity, political affiliation or other characteristics protected by the law such as but not limited to persons with disability (PWD), members of indigenous communities and those from any sexual orientation and gender identities (SOGI). PWD applicants in need of assistance should notify the HR prior to scheduled date of exam and interview. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than December 23, 2021.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. Updated TOR showing highest education qualification
6. Copy of designation in a form of Special Order/Memo; if any
7. Certificate of Participation, Completion, trainings, Seminar-Workshop earned within 5 years or date of last promotion
8. Certificate of Recognition, Appreciation, Awards earned within 5 years or date of last promotion whichever is later
9. Copy of approved research, if any
10. Copy of related articles, books published in wide circulation, if any

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

  
**MAHALIA M. LAURON**  
 Administrative Officer IV - Personnel  
 Brgy. Punta, Ormoc City  
[hr.ormoc@deped.gov.ph](mailto:hr.ormoc@deped.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**