

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

  
CARMENSITA L. MARTIRES

HRMO

Date:

01/16/2024

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	SCHOOL PRINCIPAL IV	OSEC-DECSB-SP4-540004- 2016	22	71,551	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units + 6 units of Management	40 hours of relevant training	3 years as Principal	RA 1080, as amended (TEACHER)	N/A	GALA VOCATIONAL SCHOOL
2	MASTER TEACHER II	OSEC-DECSB-MTCHR2- 540028-2008	19	51,357	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major; and 24 units for a Master's degree in Education or its equivalent	4 hours of relevant training	1 year as Master Teacher I or 4 years as Teacher III	RA 1080, as amended (TEACHER)	N/A	GALA VOCATIONAL SCHOOL
3	MASTER TEACHER I	OSEC-DECSB-MTCHR1- 540047-2020	18	46,725	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	None Required	3 years relevant experience	RA 1080, as amended (TEACHER)	N/A	GALA VOCATIONAL SCHOOL
4	MASTER TEACHER I	OSEC-DECSB-MTCHR1- 542911-1998	18	46,725	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major; and 18 units for a Master's degree in Education or its equivalent	None Required	3 years relevant experience	RA 1080, as amended (TEACHER)	N/A	GALA VOCATIONAL SCHOOL
5	HEAD TEACHER I	OSEC-DECSB-HTEACH1- 540074-2008	14	33,843	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units with appropriate field of specialization	24 hours of relevant training	TIC for 1 year or Teacher for 3 years	RA 1080, as amended (TEACHER)	N/A	GALA VOCATIONAL SCHOOL
6	TEACHER III	OSEC-DECSB-TCH3-540012- 2008	13	31,320	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major;	None Required	2 years relevant experience	RA 1080, as amended (TEACHER)	N/A	GALA VOCATIONAL SCHOOL

7	TEACHER III	OSEC-DECSB-TCH3-540014-2008	13	31,320	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major;	None Required	2 years relevant experience	RA 1080, as amended (TEACHER)	N/A	GALA VOCATIONAL SCHOOL
8	TEACHER III	OSEC-DECSB-TCH3-540415-2017	13	31,320	Bachelor of Secondary Education (BSEd) or Bachelor's Degree plus 18 professional units in Education with appropriate major;	None Required	2 years relevant experience	RA 1080, as amended (TEACHER)	N/A	GALA VOCATIONAL SCHOOL
9	GUIDANCE COUNSELOR I	OSEC-DECSB-GUIDC1-540024-1998	11	27,000	Master's degree in Guidance Counseling	None Required	None Required	RA 1080 (Guidance Counselor)	N/A	GALA VOCATIONAL SCHOOL
10	SCHOOL LIBRARIAN I	OSEC-DECSB-SL1-540038-1998	11	27,000	Bachelor's degree in Library Science or Information Science or Bachelor of Science in Education/Arts major in Library Science	None Required	None Required	RA 1080	N/A	GALA VOCATIONAL SCHOOL
11	ADMINISTRATIVE AIDE-III	OSEC-DECSB-ADA3-540102-2004	3	14,678	Completion of two-year studies in college or High School Graduate with relevant vocational/trade course	None Required	None Required	Relevant MC 11 s. 1996 Career Service ( Sub-professional )/First Level Eligibility	N/A	GALA VOCATIONAL SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than January 26, 2024

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.
5. **This office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, Person with Disability(PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression(SOGIE).**

For Person with Disability(PWD) applicants should you need any assistance, please notify the HR office prior to your scheduled date of exam and interview.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

**CARMENCITA L. MARTIRES**

HRMO

Catarman N. Samar

[northemsamar@deped.gov.ph](mailto:northemsamar@deped.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**