

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

CARMENCITA L. MARTIRES

HRMO

Date:

01/21/2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MASTER TEACHER I	OSEC-DECSB-MTCHR1-543352-1998	18	43,681	Bachelor's degree in Elementary Education or Bachelor's degree plus 18 professional units in education and 18 units for a Master's degree in education or its equivalent	NONE REQUIRED	3 years relevant experience	RA 1080(Teacher) PBET		SAN ISIDRO II DISTRICT
2	MASTER TEACHER I	OSEC-DECSB-MTCHR1-543302-1998	18	43,681	Bachelor's degree in Elementary Education or Bachelor's degree plus 18 professional units in education and 18 units for a Master's degree in education or its equivalent	NONE REQUIRED	3 years relevant experience	RA 1080(Teacher) PBET		ALLEN I DISTRICT
3	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540078-2016	11	23,877	BACHELOR'S DEGREE	NONE REQUIRED	NONE REQUIRED	Civil Service (Professional)/2nd Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-SENIOR HIGH SCHOOL
4	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540163-2017	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-ELEMENTARY
5	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540144-2017	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-ELEMENTARY

6	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540165-2017	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-ELEMENTARY
7	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540157-2017	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-ELEMENTARY
8	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540162-2017	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-ELEMENTARY
9	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540155-2017	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-ELEMENTARY
10	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540178-2017	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-ELEMENTARY
11	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540152-2017	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-ELEMENTARY
12	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540170-2017	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-ELEMENTARY
13	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540166-2017	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-ELEMENTARY
14	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540349-2016	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-SENIOR HIGH SCHOOL
15	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540352-2016	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-SENIOR HIGH SCHOOL
16	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540374-2016	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-SENIOR HIGH SCHOOL
17	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540332-2016	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-SENIOR HIGH SCHOOL

18	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540385-2016	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-SENIOR HIGH SCHOOL
19	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540330-2016	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-SENIOR HIGH SCHOOL
20	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540339-2016	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-SENIOR HIGH SCHOOL
21	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540365-2016	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-SENIOR HIGH SCHOOL
22	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540372-2016	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-SENIOR HIGH SCHOOL
23	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540059-2018	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		SAN ANTONIO AGRICULTURAL & VOCATIONAL SCHOOL
24	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540184-2017	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-OFFICE OF SCHOOLS DIVISION SUPERINTENDENT
25	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-DO2-540024-2011	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		LAS NAVAS NATIONAL HIGH SCHOOL
26	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540182-2017	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-OFFICE OF SCHOOLS DIVISION SUPERINTENDENT
27	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-DO2-540020-2011	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		ROSARIO NATIONAL HIGH SCHOOL
28	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540056-2018	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		LORENZO S. MENZON AGRO-INDUSTRIAL SCHOOL

29	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540180-2017	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		DEPED, DIVISION OF NORTHERN SAMAR-OFFICE OF SCHOOLS DIVISION SUPERINTENDENT
30	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540060-2018	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		SAN ISIDRO AGRO INDUSTRIAL SCHOOL
31	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-DO2-540010-2009	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		GAMAY NATIONAL HIGH SCHOOL
32	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER)	OSEC-DECSB-ADAS2-540034-2014	8	17,505	Completion of 2 years in college	4 hours relevant training	1 year relevant experience	Civil Service (SubProfessional)/1st Level Eligibility		POTONG NATIONAL HIGH SCHOOL
33	TEACHER I	OSEC-DECSB-TCH1-568106-1998	11	23,877	Bachelor of Elementary Education (BEEd) or Bachelor's degree plus 18 professional units in education	NONE REQUIRED	NONE REQUIRED	RA 1080(Teacher) PBET		DEPED, DIVISION OF NORTHERN SAMAR-ELEMENTARY

Interested and qualified applicants, regardless of gender, civil status, age, disability, ethnicity, and members of the Indigenous Communities and those from any Sexual Orientation and Gender Identities and Expression (SOGIE) are invited to apply. Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than 01/31/2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

CARMENCITA L. MARTIRES

 HRMO

 Catarman N. Samar

northersamar@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.