


Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


KAREN JANE B. ESPINA
HRMO

Date: April 29, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TEACHER III	OSEC-DECSB- TCH3-540015- 2015	13	29,798.00	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None required	2 years of relevant experience	PBET, Teacher		Maasin City Division
2	ADMINISTRATIVE OFFICER II (Administrative Officer I)	OSEC-DECSB- ADOF2-540148- 2020	11	25,439.00	Bachelor's Degree	NONE REQUIRED	NONE REQUIRED	Career Service Professional (Second Level Eligibility)		Maasin City Division

3	ADMINISTRATIVE OFFICER II (Administrative Officer I)	OSEC-DECSB-ADOF2-540257-2021	11	25,439.00	Bachelor's Degree	NONE REQUIRED	NONE REQUIRED	Career Service Professional (Second Level Eligibility)		Maasin City Division
4	ADMINISTRATIVE OFFICER II (Administrative Officer I)	OSEC-DECSB-ADOF2-540258-2021	11	25,439.00	Bachelor's Degree	NONE REQUIRED	NONE REQUIRED	Career Service Professional (Second Level Eligibility)		Maasin City Division
5	ADMINISTRATIVE OFFICER II (Administrative Officer I)	OSEC-DECSB-ADOF2-540259-2021	11	25,439.00	Bachelor's Degree	NONE REQUIRED	NONE REQUIRED	Career Service Professional (Second Level Eligibility)		Maasin City Division
6	ADMINISTRATIVE OFFICER II (Administrative Officer I)	OSEC-DECSB-ADOF2-540260-2021	11	25,439.00	Bachelor's Degree	NONE REQUIRED	NONE REQUIRED	Career Service Professional (Second Level Eligibility)		ASUNCION INTEGRATED SCHOOL
7	ADMINISTRATIVE OFFICER II (Administrative Officer I)	OSEC-DECSB-ADOF2-540261-2021	11	25,439.00	Bachelor's Degree	NONE REQUIRED	NONE REQUIRED	Career Service Professional (Second Level Eligibility)		TIGBAWAN INTEGRATED SCHOOL

8	ADMINISTRATIVE OFFICER II (Administrative Officer I)	OSEC-DECSB-ADOF2-540262-2021	11	25,439.00	Bachelor's Degree	NONE REQUIRED	NONE REQUIRED	Career Service Professional (Second Level Eligibility)	MATIN-AW NATIONAL HIGH SCHOOL
9	ADMINISTRATIVE OFFICER II (Administrative Officer I)	OSEC-DECSB-ADOF2-540263-2021	11	25,439.00	Bachelor's Degree	NONE REQUIRED	NONE REQUIRED	Career Service Professional (Second Level Eligibility)	BATUAN INTEGRATED SCHOOL
10	ADMINISTRATIVE OFFICER II (Administrative Officer I)	OSEC-DECSB-ADOF2-540264-2021	11	25,439.00	Bachelor's Degree	NONE REQUIRED	NONE REQUIRED	Career Service Professional (Second Level Eligibility)	CANYUOM INTEGRATED SCHOOL
11	ADMINISTRATIVE OFFICER II (Administrative Officer I)	OSEC-DECSB-ADOF2-540265-2021	11	25,439.00	Bachelor's Degree	NONE REQUIRED	NONE REQUIRED	Career Service Professional (Second Level Eligibility)	MARIA CLARA INTEGRATED SCHOOL
12	ADMINISTRATIVE OFFICER II (Administrative Officer I)	OSEC-DECSB-ADOF2-540266-2021	11	25,439.00	Bachelor's Degree	NONE REQUIRED	NONE REQUIRED	Career Service Professional (Second Level Eligibility)	PANAN-AWAN INTEGRATED SCHOOL

13	ADMINISTRATIVE OFFICER II (Administrative Officer I)	OSEC-DECSB-ADOF2-540267-2021	11	25,439.00	Bachelor's Degree	NONE REQUIRED	NONE REQUIRED	Career Service Professional (Second Level Eligibility)	SAN RAFAEL NATIONAL HIGH SCHOOL
14	ADMINISTRATIVE OFFICER II (Administrative Officer I)	OSEC-DECSB-ADOF2-540268-2021	11	25,439.00	Bachelor's Degree	NONE REQUIRED	NONE REQUIRED	Career Service Professional (Second Level Eligibility)	LUNAS NATIONAL HIGH SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than May 9, 2022.

All qualified applicants including Persons with Disability (PWD), Indigenous People (IP) and Sexual Orientation and Gender Identity (SOGI) are encouraged to apply. PWD may request in advance for assistance needed during the hiring process.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records and other applicable documents for ranking; and
5. Omnibus Certification of Authenticity.

KAREN JANE B. ESPINA

Administrative Officer IV

Government Center, Brgy. Combado, Maasin City

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APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.