

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:


ALVIN F. TANTUAN
Administrative Officer V

Date: September 3, 2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADMINISTRATIVE OFFICER II	OSEC-DECSB- ADOF2-540080- 2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
2	ADMINISTRATIVE OFFICER II	OSEC-DECSB- ADOF2-540081- 2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
3	ADMINISTRATIVE OFFICER II	OSEC-DECSB- ADOF2-540082- 2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
4	ADMINISTRATIVE OFFICER II	OSEC-DECSB- ADOF2-540083- 2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
5	ADMINISTRATIVE OFFICER II	OSEC-DECSB- ADOF2-540084- 2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
6	ADMINISTRATIVE OFFICER II	OSEC-DECSB- ADOF2-540085- 2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
7	ADMINISTRATIVE OFFICER II	OSEC-DECSB- ADOF2-540086- 2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE

8	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540087-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
9	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540088-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
10	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540089-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
11	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540090-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
12	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540091-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
13	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540092-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
14	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540093-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
15	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540094-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
16	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540095-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
17	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540096-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
18	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540097-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
19	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540098-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
20	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540099-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE

21	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540100-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
22	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540101-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
23	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540102-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
24	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540103-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
25	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540104-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
26	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540105-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
27	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540106-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
28	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540107-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
29	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540108-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
30	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540109-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
31	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540110-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
32	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540111-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
33	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540112-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE

34	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540113-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
35	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540114-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
36	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540115-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
37	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540116-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
38	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540117-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
39	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540118-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
40	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540119-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
41	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540120-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
42	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540121-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
43	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540122-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
44	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540123-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
45	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540124-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
46	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540125-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE

47	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540126-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
48	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540127-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
49	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540128-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
50	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540129-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
51	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540130-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
52	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540131-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
53	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540132-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
54	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540133-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
55	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540134-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
56	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540135-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
57	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540136-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
58	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540137-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
59	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540138-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE

60	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540139-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
61	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540140-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
62	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540141-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
63	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540142-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DIVISION OF LEYTE
64	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540078-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		ALEGRIA INTEGRATED SCHOOL
65	ADMINISTRATIVE OFFICER II	OSEC-DECSB-ADOF2-540079-2021	11	23877	Bachelor's Degree relevant to the job	None Required	None Required	Career Service (Professional) /Second Level Eligibility		DAWAHON INTEGRATED SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 15, 2021

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Original or properly authenticated copy of certificate of eligibility/rating/license; and
4. Original or properly authenticated copy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MANUEL P. ALBAÑO, PhD., CESO V
Schools Division Superintendent
Candahug, Palo, Leyte
recruitment.leyte@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.