Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines *DEPARTMENT OF EDUCATION* Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

Administrative Officer V

Date: September 1, 2021

No.	Position Title		Salary/	Pay Salary	Qualification Standards					
	(Parenthetical Title, if applicable)	Plantilla Item No.	Job/ Pay Grade		Education	Training	Experience	Eligibility	Competency (if applicable)	Place of Assignment
	SCHOOL PRINCIPAL I	OSEC-DECSB- SP1-540562- 2010	19	48313	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units	40 hours of relevant training	HT for 1 year; or TIC for 2 years; or MT for 2 years; or Teacher for 5 years.	PBET/LET		LIBAS NHS
	HEAD TEACHER III	OSEC-DECSB- HTEACH3- 540010-2003	16	36628	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units with appropriate field of specialization.	24 hours of relevant training	HT for 2 years; or Teacher for 5 years	PBET/LET		ANAHAWAN NHS
	HEAD TEACHER II	OSEC-DECSB- HTEACH2- 540311-2010	15	33575	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units with appropriate field of specialization	24 hours of relevant training	HT for 1 year; or Teacher for 4 years	PBET/LET		ANAHAWAY NHS

HEAD TEACHER I	OSEC-DECSB- HTEACH1- 540075-2016	14	30799	Bachelor's degree in Secondary Education; or Bachelor's degree w/ 18 professional education units with appropriate field of specialization	24 hours of relevant	TIC for 1 year; or Teacher for 3 years	PBET/LET	CALUBIAN INTEGRATED SCHOOL

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than September 10, 2021

- 1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
- 2. Performance rating in the last rating period (if applicable);
- 3. Original or properly authenticated copy of certificate of eligibility/rating/license; and
- 4. Original or properly authenticated copy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MANUEL P. ALBAÑO, PhD., CESO V
Schools Division Superintendent
Candahug, Palo, Leyte
recruitment.leyte@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.