

Republic of the Philippines  
**DEPARTMENT OF EDUCATION**  
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

  
**ALVIN F. TANTUAN**  
Administrative Officer V

Date: May 30, 2023

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	MASTER TEACHER I	OSEC-DECSB- MTCHR1-540245- 2019	18	46725	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education w/ appropriate major; and 18 units for a Master's degree in Education or its equivalent.	None required	3 years relevant experience	RA 1080 (TEACHER)/ PBET/LET		PALO NHS
2	TEACHER III	OSEC-DECSB- TCH3-540764- 2016	13	31320	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	2 years of relevant experience	RA 1080 (TEACHER)/ PBET/LET		PALO NHS
3	TEACHER II	OSEC-DECSB- TCH2-540438- 2012	12	29165	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	1 year relevant experience	RA 1080 (TEACHER)/ PBET/LET		PALO NHS

4	TEACHER I	OSEC-DECSB-TCH1-543365-2018	11	27000	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	RA 1080 (TEACHER)/PBET/LET		PALO NHS
5	ADMINISTRATIVE ASSISTANT II (DATA ENTRY MACHINE OPERATOR II)	OSEC-DECSB-ADAS2-540111-2016	8	19744	Completion of two years studies in college or High School Graduate with relevant vocational/trade course	4 hours of relevant training	1 year or relevant experience	Career Service (Subprofessional) Data Encoder (MC 11, s. 96 - Cat I)		DIVISION OF LEYTE
6	TEACHER I	OSEC-DECSB-TCH1-540257-2016	11	27000	Bachelor of Elementary Education (BEED) or Bachelor's degree plus 18 professional units in Education	None required	None required	RA 1080 (TEACHER)/PBET/LET		DIVISION OF LEYTE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 9, 2023.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at [www.csc.gov.ph](http://www.csc.gov.ph);
2. Performance rating **in the last rating period** (if applicable);
3. Original or properly authenticated copy of certificate of eligibility/rating/license; and
4. Original or properly authenticated copy of Transcript of Records.
5. This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

**QUALIFIED APPLICANTS** are advised to hand in or send through courier/email their application to:

**MARIZA S. MAGAN EdD, CESO V**

Schools Division Superintendent

Candahug, Palo, Leyte

[recruitment.leyte@deped.gov.ph](mailto:recruitment.leyte@deped.gov.ph)

**APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.**