

Republic of the Philippines
DEPARTMENT OF EDUCATION
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the DEPARTMENT OF EDUCATION in the CSC website:

ALVIN F. TANTUAN
Administrative Officer V

Date: May 30, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	TEACHER I	OSEC-DECSB- TCH1-540127- 2021	11	25439	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	PBET/LET		ALEGRIA INTEGRATED SCHOOL
2	TEACHER I	OSEC-DECSB- TCH1-540141- 2021	11	25439	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	PBET/LET		BURBURON NHS
3	TEACHER II	OSEC-DECSB- TCH2-540143- 2015	12	27608	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	1 year relevant experience	PBET/LET		BATO SOF
4	TEACHER I	OSEC-DECSB- TCH1-540934- 2011	11	25439	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	PBET/LET		BATO SOF

5	TEACHER I	OSEC-DECSB-TCH1-543802-2018	11	25439	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	PBET/LET		CONCEPCION NHS
6	TEACHER I	OSEC-DECSB-TCH1-567529-1998	11	25439	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	PBET/LET		LEYTE NHS
7	TEACHER I	OSEC-DECSB-TCH1-564937-1998	11	25439	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	PBET/LET		WATERLOO NHS
8	TEACHER III	OSEC-DECSB-TCH3-540037-2006	13	29798	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	2 years relevant experience	PBET/LET		CONCEPCION NHS
9	TEACHER II	OSEC-DECSB-TCH2-540031-2006	12	27608	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	1 year relevant experience	PBET/LET		CONCEPCION NHS
10	TEACHER I	OSEC-DECSB-TCH1-543806-2018	11	25439	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	PBET/LET		CONCEPCION NHS
11	TEACHER III	OSEC-DECSB-TCH3-540289-2013	13	29798	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	2 years relevant experience	PBET/LET		CONCEPCION NHS
12	TEACHER I	OSEC-DECSB-TCH1-544515-2012	11	25439	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	PBET/LET		CONCEPCION NHS

13	TEACHER III	OSEC-DECSB-TCH3-540875-2015	13	29798	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	2 years relevant experience	PBET/LET		ALANGALANG NHS
14	TEACHER II	OSEC-DECSB-TCH2-540044-2010	12	27608	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	1 year relevant experience	PBET/LET		ALANGALANG NHS
15	TEACHER I	OSEC-DECSB-TCH1-543907-2012	11	25439	Bachelor of Secondary Education (BSED) or Bachelor's degree plus 18 professional units in Education with appropriate major.	None required	None required	PBET/LET		ALANGALANG NHS
16	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)	OSEC-DECSB-ADAS2-540049-2017	8	18998	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		DIVISION OF LEYTE
17	ADMINISTRATIVE ASSISTANT II (DISBURSING OFFICER II)	OSEC-DECSB-ADAS2-540086-2017	8	18998	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		DIVISION OF LEYTE
18	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-540128-2016	8	18998	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		DIVISION OF LEYTE
19	ADMINISTRATIVE ASSISTANT II (CLERK IV)	OSEC-DECSB-ADAS2-540089-2016	8	18998	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		DIVISION OF LEYTE
20	ADMINISTRATIVE ASSISTANT III (SENIOR BOKKEEPER)	OSEC-DECSB-ADAS3-540075-2017	9	20402	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		DIVISION OF LEYTE

21	SENIOR BOOKKEEPER	OSEC-DECSB-SRBK-540042-2011	9	20402	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		SEGUINON NHS
22	ADMINISTRATIVE ASSISTANT III (SENIOR BOKKEEPER)	OSEC-DECSB-ADAS3-540054-2014	9	20402	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		LEYTE AGRO-INDUSTRIAL SCHOOL
23	ADMINISTRATIVE ASSISTANT III (SENIOR BOKKEEPER)	OSEC-DECSB-ADAS3-540098-2017	9	20402	Completion of 2 years studies in college	4 hours of relevant training.	1 year of relevant experience.	Career Service (Subprofessional) First Level Eligibility		DIVISION OF LEYTE

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than June 9, 2022.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Original or properly authenticated copy of certificate of eligibility/rating/license; and
4. Original or properly authenticated copy of Transcript of Records.

NOTE: This Office highly encourages all interested and qualified applicants and promotes equal employment opportunity to all men and women at all levels of position without discrimination regardless of age, gender, civil status, person with disability (PWD), religion, ethnicity, political affiliation to include members of the indigenous communities and those with diverse sexual orientation, gender identity and expression (SOGIE).

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

MANUEL P. ALBAÑO, PhD., CESO V
 Schools Division Superintendent
 Candahug, Palo, Leyte
recruitment.leyte@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.

