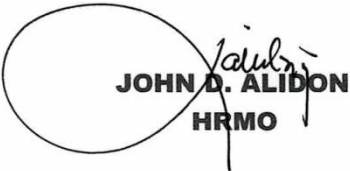


Republic of the Philippines
DEPARTMENT OF EDUCATION
DIVISION OF EASTERN SAMAR
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at DepEd, Eastern Samar Division in the CSC website:


JOHN D. ALIDON
HRMO

Date: 09/23/2021

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	Master Teacher II	OSEC-DECSB-MTCHR2-540429-1998	19	42,099.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education; and 24 units for a Master's degree in Education or its equivalent	1 year as Master Teacher I or 4 years as Teacher III	None Required	RA 1080		ELEMENTARY EDUCATION
2	Master Teacher I	OSEC-DECSB-MTCHR1-540090-2013	18	43681.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18 professional units in Education; and 18 units for a Master's degree in Education or its equivalent	1 year as Master Teacher I or 4 years as Teacher III	None Required	RA 1080		ELEMENTARY EDUCATION
3	Teacher I	OSEC-DECSB-TCH1-559792-1998	11	23,877.00	Bachelor of Elementary Education (BEEd) or bachelor's degree plus 18	None Required	None Required	RA 1080		ELEMENTARY EDUCATION

					professional units in Education.					
4	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540226-2017	9	19,552.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant	Career Service (Sub-professional) First Level Eligibility		SCHOOLS DIVISION OFFICE
5	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540061-2014	9	19,552.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant	Career Service (Sub-professional) First Level Eligibility		QUINAPONDAN NHS
6	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540101-2014	9	19,552.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant	Career Service (Sub-professional) First Level Eligibility		ELEMENTARY EDUCATION
7	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540233-2017	9	19,552.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant	Career Service (Sub-professional) First Level Eligibility		ELEMENTARY EDUCATION
8	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540092-2014	9	19,552.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant	Career Service (Sub-professional) First Level Eligibility		ELEMENTARY EDUCATION
9	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540099-2004	9	19,552.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant	Career Service (Sub-professional) First Level Eligibility		GIPORLOS NTS
10	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540089-2014	9	19,552.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant	Career Service (Sub-professional) First Level Eligibility		ELEMENTARY EDUCATION
11	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540236-2017	9	19,552.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant	Career Service (Sub-professional)		ELEMENTARY EDUCATION

								First Level Eligibility		
12	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540048-2018	9	19,552.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant	Career Service (Sub-professional) First Level Eligibility		SCHOOLS DIVISION OFFICE
13	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540047-2018	9	19,552.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant	Career Service (Sub-professional) First Level Eligibility		SCHOOLS DIVISION OFFICE
14	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540057-2018	9	19,552.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant	Career Service (Sub-professional) First Level Eligibility		SCHOOLS DIVISION OFFICE
15	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540058-2018	9	19,552.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant	Career Service (Sub-professional) First Level Eligibility		SCHOOLS DIVISION OFFICE
16	Administrative Assistant III (Senior Bookkeeper)	OSEC-DECSB-ADAS3-540252-2017	9	19,552.00	Completion of two (2) years studies in college	1 year relevant experience	4 hours relevant	Career Service (Sub-professional) First Level Eligibility		ELEMENTARY EDUCATION

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than October 3, 2021.

1. Fully accomplished Pesonal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating in the last rating period (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

H JOHN D. ALIDON O

<u>H</u>	<u>HRMO-II</u>	<u>O</u>
<u>H</u>	<u>Capitol Site, Borongan City</u>	<u>O</u>
<u>H</u>	<u>john.alidon@deped.gov.ph</u>	<u>O</u>

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.