CS Form No. 9
Revised 2018

Electronic copy to be submitted to the CSC FO must be in MS Excel format

Republic of the Philippines
Department of Education - Catarman National High School
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the (Name Department of Education - Catarman National High School in the CSC website:

DR. GORGONIO G. DIAZ,Ed.D.,CESO VI
Schools Division Superintendent

Date: November 26, 2020

No.	Position Title **(Parenthetical Title, if applicable)**	Plantilla Item No.	Salary/ Job/ Pay Grade	**Monthly Salary**	Qualification Standards					Place of Assignment
					Education	Training	Experience	Eligibility	Competency (if applicable)	
1	ADAS II (Disbursing Officer II)	OSEC-DECSB-ADAS2-540025-2007	SG-8	₱17,505	Completion of two (2) years studies in college	4 Hours of relevant training	1 year of relevant experience	Career Service (Sub-Prof.),Appropriate level for First Level Position	-	DepEd- Catarman National High School
2	ADAS III	OSEC-DECSB-ADAS3-540071-2004	SG-9	₱18,763	Completion of two (2) years studies in college	4 Hours of relevant training	1 year of relevant experience	Career Service (Sub-Prof.),Appropriate level for First Level Position	-	DepEd- Catarman National High School
xxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxxx										

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and send to the address below not later than ___________.

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Performance rating **in the last rating period** (if applicable);
3. Photocopy of certificate of eligibility/rating/license; and
4. Photocopy of Transcript of Records.

QUALIFIED APPLICANTS are advised to hand in or send through courier/email their application to:

VALENTINA M. IQUIRAN
Head Teacher IV- OIC
Brgy. Dalakit, Catarman N. Samar
catarman.nhs@deped.gov.ph

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.